

TABLE OF CONTENTS

Annual General Meeting Minutes	2
President's Report	8
Executive Vice President's Report – Niagara-on-the-Lake Campus	12
Executive Vice President's Report – Welland Campus	14
Student Centre Operations Report	16
Student U-Pass Program Report	20
Student Benefits Report	21

STUDENT ADMINISTRATIVE COUNCIL INC.

Annual General Meeting

Niagara-on-the-Lake Student Centre

Thursday, February 2nd, 2012

6:00 p.m.

AGENDA

1. Welcome
2. President's Report
3. Executive Vice President's Report – NL Campus
4. Executive Vice President's Report – Welland Campus
5. U-Pass Report
6. Financial and Operations Report
7. Student Health and Dental Plan Report
8. Constitution Revisions
9. Adjournment

STUDENT ADMINISTRATIVE COUNCIL INC.

Annual General Meeting
Niagara-on-the-Lake Student Centre
Thursday, February 2nd, 2012
6:00 p.m.

This meeting was called to order at 6:00 p.m. and chaired by Glenn Murray, Niagara College Student Administrative Council Events Logistics Manager.

President's Report – presented by Brian Costantini

Brian Costantini, President, gave an overview of his duties and accomplishments while serving the student body as President. Brian gave an overview of the various committees the President sits on to represent the student body for both Niagara College and the Student Administrative Council. The Niagara Workforce and Planning Board has constructed NEXT Niagara to assess the youth in the Niagara Region and to implement a retention plan and the Niagara College Student Administrative Council (NCSAC) have appointed Brian to be the representative of the students on this committee. The Core, Student Centre at the Welland Campus has been very busy since its first day of operation and NCSAC has seen a significant increase in traffic compared to the previous student centre After Hours. The canteen (SAC Shack) has also been very successful and continues to grow in popularity.

Clik; NCSACs social network was launched in May of 2011 and now boasts over 2000 registered students. We expect the trend to continue and expand in the future. Brian highlighted the Welland Town and Gown and the Niagara-on-the-Lake Town and Gown committee meetings; discussions which included student behaviour off-campus, college parking as well as off-campus residence.

With the retirement of the NCSAC General Manager, NCSAC perceived an opportunity to have an organizational review. NCSAC will be working closely with Deloitte and expect the process to be completed in March 2012. Brian concluded his report with discussion of the tuition grant announced by the Ontario Provincial Government. When this program is fully implemented approximately 50% of students will be eligible for rebates. Brian encouraged all students present to participate. The full Annual General Meeting report will be available in the Library at both campuses as well as a copy in the NCSAC offices for students to view.

Executive Vice President – presented by Stefan Johnson, NL Campus

Stefan Johnson, Executive Vice President for the NL Campus gave an overview of excursions, events, club support and the food drive program offered by the NL Executive Committee and further explained that the Executive Committee's focus this year was to run successful food drives to ensure a well stocked food bank for students. NCSAC Awareness days were also a strong focus for the NL Campus to ensure that students are aware of all services offered. Stefan highlighted the importance of Clik, marketing and media to raise student awareness. The full Annual General Meeting report will be available in the Library at both campuses as well as a copy in the NCSAC offices for students to view.

Executive Vice President – presented by Collin Stachura, Welland Campus

Collin Stachura, Executive Vice President for the Welland Campus gave an overview of excursions, and events. Over the course of the food drive campaign, just under 2000 pounds of food were collected by NCSAC to stock the food bank. Collin also gave a brief overview of the committees of which NCSAC participated in. Through the use of the Clik the NCSAC website, advertising boards, PA announcements and other outlets, NCSAC continues to work diligently to keep students up to date on all activities, events, and services offered by NCSAC. The full Annual General Meeting report will be available in the Library at both campuses as well as a copy in the NCSAC offices for students to view.

U-Pass Report – presented by Brian Costintini, President

Brian Costintini, President, presented the U-Pass distribution report. The U-Pass participation has increased by 7% bringing the overall total to 63% of students picking up their U-Pass. Ridership has increased and SAC continues to work with the transit companies to ensure extra busses are available at peak times. As of February 2012 NCSAC added the Regional Transit to the U-Pass adding an additional transit option to the students of Niagara College.

Financial Report – presented by Karen Marasco, Acting General Manager

Karen Marasco, Acting General Manager, presented the revenues and expenses for the Student Administrative Council to date and gave an overview and a comparison of student centre operations. To date the student centre operations which encompass both the Welland and NL student centres, are seeing an increase in revenues in comparison to the same period during the 2010/11 fiscal year. Potential revenues generated from Student Centre operations are used for equipment purchases, major repairs, student entertainment and events, as well as future renovations. The NCSAC Board of Directors has earmarked funds to make improvements to the NL student centre. Audited statements are available in the student council offices for full review by students.

Student Health and Dental Plan Report – presented by Karen Marasco, Acting General Manager

Karen Marasco, Acting General Manager, presented the statistics for the student health and dental plan program which included opt ins/outs and family plans. 6565 students remained on the benefits with 1561 students successfully opting out to date. All data is not available due to the final opt out deadline being later than the Annual General Meeting. There were no delays in this year's opt out refunds, with refunds being credited directly back into the students accounts. The cost of individual and family opt ins was increased last year which may be the reason for a decrease in family plan applications. There will be no increase in the cost of benefits next year.

Constitution Revisions

Motion made to accept the following revisions to Article 4.02 of the NCSAC Constitution.

Motioned by: Cameron Brady

Seconded by: Dylan Pinnelli

4.02 Removal from Office

Any Board of Director member will be automatically removed from office when they:

- ~~a. Resign with a formal signed, dated letter, and addressed to the respective Executive Committee, or~~
- b. Do not meet membership requirements described in Article 3.01, or
- c. Fail to keep a G.P.A. per term of 65% or higher. The ~~General Manager~~ NCSAC appointed Manager, Executive Vice President (Office Administrator if Executive Vice President is to be placed on Academic Contract) and President will have the option to place an Executive Committee member on Academic Contract by a unanimous decision based on past performance in office or extenuating circumstances, or
- d. Are convicted of a criminal offence related to or involving the affairs of the Corporation, or
- e. Reach corrective measure in By Law 1.01 d., or
- f. Have received a total of two written or verbal reprimands. Verbal reprimands must be stated and recorded during an Executive Committee or Board of Directors meeting.
- g. Any removed member will be prohibited from running or being appointed to any position on NCSAC for a maximum period of three years. Within the three year period, the Board of Directors shall permit previously removed NCSAC members to request a review of their circumstances for removal. The Board of Directors will determine if the ban should be upheld or lifted.

Any Board of Director member will be placed on probation with the approved academic contract, when issued any U (unsatisfactory) or N (not attending) notation on mid-term reports.

Automatic removal does not require any special meeting called to affirm removal. The President and Executive Vice President of the respective campus will notify the removed member in writing which will state reasons for automatic removal and signed by the President, Executive Vice President of the respective campus and ~~General Manager~~ NCSAC appointed Manager. In the case of an Executive Vice President's automatic removal, the Office Administrator of the respective campus will sign documentation in their place.

All records and files relating to the removed Board of Directors member's position must be forwarded to the Office Administrator of the respective campus.

Discussion: none

All in Favour, Carried.

4.03 Resignation from Office

Motion made to accept the following addition of Article 4.03 of the NCSAC Constitution.

Motioned by: Stefan Johnson

Seconded by: Jessica Hore

4.03 Resignation from Office

Any Board of Director member who resigns from their position must submit a formal letter, dated and signed and addressed to their respective Executive Committee. A resignation will not be considered as a 'removal from office'.

All records and files relating to the resigned Board of Directors member's position must be forwarded to the Office Administrator of the respective campus.

Discussion: none

All in Favour, Carried.

Motion made to accept the following revision to Article 5.01 of the NCSAC Constitution.

Motioned by: Rizwan Gilani

Seconded by: Amber Ziomick

5.01 Board of Directors

The Board of Directors will consist of the following voting members:

President
Executive Vice President at each campus
Directors at each campus

As well as the following non-voting members approved by the voting members:

Two Ex-officio College appointed non-voting members
Ex Officio NCSAC ~~General Manager~~ appointed Manager (non-voting member)

The Chair will be appointed by the Board of Directors.
In the event of a tie vote, the motion will be defeated.

Discussion: none

All in Favour, Carried.

Motion made to accept the following revisions to Article 5.02 of the NCSAC Constitution.

Motioned by: Menaka Iyer
Seconded by: Hagler Chanthilath

5.02 Executive Committees

The Welland and Niagara-on-the-Lake Niagara College campuses will each have an Executive Committee. The ~~following~~ Executive Committee members are elected ~~or appointed~~ according to the regulations described in By Law 4 and will consist of one Executive Vice President and all Directors as stated in By Law 2.04. The President will be an Ex-Officio non-voting member of each Executive Committee. ~~from the Welland Executive Committee and the NOTL Executive Committee:~~

~~Executive Vice President
Director of Social Programming
Director of Campaigns
Director of Student and Community Relations
Director of Clubs and Volunteers
Director of Media~~

~~Ex-Officio President (non-voting member)~~

The Chair will be held by each member of the respective campus Executive Committee at least once per term. In the event of a tie vote, the Chair will hold the deciding vote.

Discussion: none
All in Favour, Carried.

Motion made to accept the following revisions to Article 9.02 of the NCSAC Constitution.

Motioned by: Collin Stachura
Seconded by: Katryna McKenna

9.02 Amendments to the By-laws

The By-laws of the Niagara College Student Administrative Council may be amended by ~~a two-thirds vote~~ ~~seventy-five percent (75%)~~ vote of the board of Directors provided always that notice of such amendment shall have been given in writing at a previous meeting of the Board of Directors. ~~and~~ The final vote will be taken at the next scheduled meeting and such amendment shall not take effect until the first day of May of that year.

Discussion: none
In Favour: 13
Opposed: 1
Motion Carried.

Glenn Murray, Events Logistics Manager, thanked the students that attended. The Annual General Meeting adjourned at 6:58 p.m.

Motioned by: Daniela Cortes
Seconded by: Adrian Schieren
All in Favour, Carried.

Brian Costantini
President

Stefan Johnson
Executive Vice President
NL Campus

Collin Stachura
Executive Vice President
Welland Campus

PRESENTED BY BRIAN COSTANTINI, PRESIDENT

This report accounts for the actions of the Niagara College Student Administrative Council Inc. President for the 2011-12 academic year. All efforts of NCSAC aspire to provide healthy and safe activities, facilities, and services while promoting an accessible College environment and contributing to the quality of student life. This report covers the activities of the corporation globally as well as at the campus level.

COUNCIL MEMBERS

There are twelve positions on the Niagara College Student Administrative Council Board of Directors and they divide into six positions at each respective Executive Committee (Niagara-on-the-Lake and Welland). Each position is currently filled by dedicated individuals who have spent the term working hard to become a cohesive team.

The members of the 2011/12 NOTL Executive Committee:

Executive Vice President – Stefan Johnson
Director of Social Programming – Cameron Brady
Director of Campaigns – Jenn Blais
Director of Student and Community Relations – Rizwan Gilani
Director of Clubs and Volunteers – Jessica Hore
Director of Media – Hagler Chanthilath
President – Brian Costantini (non-voting, Ex-Officio)

The members of the 2011/12 Welland Executive Committee:

Executive Vice President – Collin Stachura
Director of Social Programming – Menaka Iyer
Director of Campaigns – Amber Ziomick
Director of Student and Community Relations – Katryna McKenna
Director of Clubs and Volunteers – Daniela Cortes
Director of Media – Adrian Schieren
President – Brian Costantini (Ex-Officio)

The 2011/12 Board of Governor's Student Representative is Collin Stachura.

COMMITTEE INVOLVEMENT

The Niagara College Student Administrative Council members were involved in several committees to represent the interests of students and as mandated by the constitution and by-laws. Committees are regulated via agreements with different parties, and records of all minutes from the various committees are kept on file in the NCSAC offices for student view. Committees and committee members are listed below with a brief account of their actions to date.

Student Centre Management Committee

This Committee is chaired by Brigitte Chiki (Niagara College, Director of Student Services). Committee members include Brian Costantini, Karen Marasco, Collin Stachura, Stefan Johnson, and two college representatives. This committee meets yearly to review Student Centre operations.

Student Technology Enhancement Committee (STEC)

Committee members are Brian Costantini, Collin Stachura, Hagler Chanthilath, and Gokul Kalaimani (now Adrian Schieren, along with representation by College Administration. This committee handles the Student Technology Enhancement Fund and meets approximately four times a year to discuss student

technology requirements. Consultation regarding fee increases is reviewed by this committee and a \$1.82/term increase was approved to allow for inflation increases for fixed costs.

Fee Protocol Committee

Committee members are Brian Costantini, Collin Stachura, Stefan Johnson, and Jessica Hore as well as Sean Kennedy, Bob Hann (Registrar) and representation from both the Niagara College Student Services Division and the Finance Department. This Committee met to review fee protocol agreements which have been reviewed and updated following the new Ministry of Education guidelines. This Committee makes recommendations to the Niagara College Student Administrative Council Board of Directors on any new fees or increases in fees. Following the Board of Directors approval, any new fees or increases to fees are presented to the Niagara College Board of Governors for final approval. This year the fee increases are as follows:

STEC - \$1.82/term
Athletics - \$15.00/term (with a 3 year lock)
Student Activity Fee - \$2.50/term
U>Pass - \$3.50/term
Student Centre Fee - \$2.50/term (as per existing agreement)
College Service - \$5.00/term
TOTAL increase – \$30.32/term – 5.64%

Advisory College Council

Committee members are Rizwan Gilani, Jenn Blais, Hagler Chanthilath, Stefan Johnson, Katryna McKenna, and several representatives from the various services and academic areas of the College. This council advises the College President on matters of importance such as greening the College, potential long-term sustainable initiatives, revenue opportunities, smoke free campus and other items the council feels are important to the operations of Niagara College. This year the focus has been on the relocation of several programs to the NOTL campus, resulting in departments being moved starting this summer.

Constitution & By Law Committee

Committee members Brian Costantini, Karen Marasco, Kim Monfette, Kim Fretz, Stefan Johnson, and Collin Stachura recommend amendments that are then forwarded to the campus Executive Committees for further review. This committee is responsible for meeting to discuss changes to Constitution and By Laws each year, which are presented to the Board of Directors for approval to be presented at the Annual General Meeting.

Policy Committee

Committee members Collin Stachura, Stefan Johnson, Brian Costantini and Karen Marasco review submissions of policy changes and make recommended changes to the Board of Directors for approval. This committee meets several times a year to review policies.

Finance Committee

Committee members Brian Costantini, Karen Marasco, Stefan Johnson and Collin Stachura review budgets yearly to make recommendations to the Executive Committee members and then to the Board of Directors for final approval. This year we made some significant changes to the budget as the college is now charging NCSAC for 70% of utilities used, as per the new student centre agreement. A budget line for new web initiatives was added as this will be used for some significant online projects and some unforeseen costs that may be incurred.

Universal Bus Pass Committee

Committee members Brian Costantini, Karen Marasco, Collin Stachura, and Stefan Johnson met to discuss the 2012 budgets and schedules. This committee is responsible for the regular business related to the U>Pass and its operations. Based on summer transportation ridership numbers, the Committee has decided to continue funding summer transportation and increase runs for Niagara College students.

Strategic Planning Committee

Committee members include Brian Costantini, Stefan Johnson, Collin Stachura, Menaka Iyer, and Karen Marasco. This committee is responsible for setting the corporate direction each year. Strategic Plan items are approved by the Niagara College Student Administrative Council Board of Directors annually. This year, the Student Administrative Council will be researching a transit strategy and a weekday/weekend meal plan.

Leadership Committee

Committee members Glenn Murray, Stefan Johnson, Collin Stachura and Brian Costantini are responsible for Leadership training for NCSAC members which includes the Transition Conference, generally held in May, for the incoming Board of Directors members, a winter retreat for teambuilding/leadership activities as well as a mid-year report on all Strategic Plan items.

PRESIDENT REPORT

The President is responsible for completing a monthly Presidential report to be submitted to the Niagara College Student Administrative Council Board of Directors for approval. These reports are part of the Board of Directors monthly meetings and can be accessed at both campus libraries.

SPECIAL INITIATIVES & PROJECTS

NEXTNiagara

The Niagara Workforce and Planning Board have constructed a committee to assess the youth in the Niagara Region and to implement a retention plan. They have asked that, as student leaders, NCSAC be involved in this initiative. NCSAC has appointed the president to be the representative of the students on this committee. As part of this committee, a panel of influential youth from across the region has been constructed to aid the committee in discovering why youth are continually leaving the region for employment opportunities. The committee and the advisory panel will continue to work together to construct and implement a plan to attract students to the Niagara Region, and retain the youth that are already in the region. Most recently, the two groups hosted a summit in Niagara Falls that was attended by hundreds of youth. This initiative has been the largest awareness effort for NEXTNiagara to date.

The Core Student Centre

At the Welland campus, the construction of the two storey student centre has been very beneficial. This new facility has been very busy since its first day of operation and we have seen a significant increase in traffic compared to the After Hours facility we use to be in. The canteen (The SAC Shack) has also been very successful and continues to grow in popularity.

CLiK

CLiK is a social network similar to facebook, but exclusive to Niagara College students. The CLiK social network was launched in May of 2011 after the school year had already ended. The initial goal during the summer was to have 100 NC students register but nearly 1000 students registered during the summer. As of now, we're closing in on 2000 NC students so in terms of numbers CLiK has already far exceeded expectations. Our facebook page and Twitter page only have about 150 followers to put that into perspective.

Food Drive Campaigns

The NCSAC food bank serves over 500 students per year. This year NCSAC had two very successful food drives during the first semester at each campus. Through these initiatives, the students raised over \$800 and 2000 pounds of food at each campus. Throughout the year there were various college events where faculty and staff graciously donated food and money to the food bank as well.

Niagara-on-the-Lake Town and Gown

A town and gown committee has been constructed for the town of NOTL. Various stakeholders, college officials, and members of the community are a part of this committee. NCSAC has appointed the President to this committee and when unavailable the NOTL Executive Vice President has attended. Together, the committee discussed various issue that effect all members involved. Issues include, but are not limited to, student off-campus behaviour, college parking, off-campus residence, etc.

Welland Town and Gown

A town and gown committee was constructed for the city of Welland last year. Various stakeholders, college officials, and members of the community are a part of this committee. NCSAC has appointed the President and Welland campus Executive Vice President to this committee. This year, the committee recommended an off campus parking plan to the city of Welland. They also addressed pollution and off campus behaviour issues in the colleges surrounding community.

NCSAC Organizational Assessment

With the retirement of the NCSAC General Manager, the student council decided that it would be a good opportunity to conduct an organizational assessment. SAC will be working closely with Deloitte to determine the future of the organization. This process will include interviews, focus groups, and surveys with current employees in order to get an overall view of the organization. This process is slated to be completed in March.

STUDENT ADOVOCACY

Tuition Grant

It was very pleasing to not only hear this initiative proposed during elections, but to also see the promise come to fruition. Students across Ontario should be encouraged to see programs like this come about. When this program is in full implementation nearly 50% of college students *should* be eligible for the program. This is a huge win for students because there are two major issues students identify with, affordability and accessibility, and this program aims to help satisfy both. There is no question tuition costs have increased over the years; however this grant helps address the financial burden students' face in the fall and winter months. This program is a step in the right direction. It is also encouraging to see that, even in these early stages, the government continues to make positive changes to this program. One way it has already been improved is for students enrolled in an applied degree program. College applied degrees are nearly the same amount, and in some cases more than their university counterparts – the government has announced that college students in an applied degree program will receive the same amount as undergraduate students attending a university.

Support Staff Strike

Although this was something we all hoped to avoid, the support staff strike could have significantly impacted our college as it did to others across Ontario. We were able to plan for the worst and continually inform students of the temporary changes in order to best accommodate everyone. Thanks to the provincial advocacy group, the College Student Alliance, we were able to handle various media inquiries and urge both sides to come to an agreement. Because of Niagara's collective involvement and cooperation an agreement was reached and the college transitioned almost seamlessly back to normal.

Regional Transit

One of the hardest fought initiatives of the year, and our biggest success for students has been the addition of the regional transit services as part of our UPASS. This addition was deemed a 3 month trial period for the Niagara College Students Administrative Council, Brock University Student's Union, and the Region of Niagara to assess the demand for this service leading into next years negotiations.

STUDENT ACTIVITIES (EVENTS)

Throughout the year many things happened that were repeats from last year; however, just as many things occurred that have differentiated NCSAC 2011/12 from past councils. These differences have created a unique environment for students across the board – from new International Student-oriented events to Mental Health week. Overall, to date, it has been a successful year, and with the way that events and functions have been headed it seems as though it has an opportunity to end just as well as it has begun. Some events held throughout the year:

- Orientation – DJ Scratch
- Pumpkin Carving contest
- Pumpkin Patch Fundraiser
- Halloween Pub Night
- Scare Up Some Food Drive
- Halloween Haunt Excursion
- Day Time Pub Event
- Dare 2 Care Campaign
- Pancake Breakfast to support the fight against abuse against women
- Movember fundraiser
- COMEDY NIGHT
- Jabulani – International event
- Hawaiian Pub Night
- NHL12 Tournament
- Medieval Times
- Caricaturist in the Armoury
- Christmas Jam
- “Toys for Tots” toy drive
- Children’s Christmas Party

STUDENT OUTREACH

Throughout the 2011/2012 academic year, we have successfully completed numerous food drives. A lot of council time and effort is required to make sure the food bank is stocked for those in need. It should also be noted that the Director Campaigns at the NOTL campus tracks the amount of food entering and leaving the food bank. This information is beneficial for promotions as well as from an accountability standpoint.

The first food drive was the Scare Up Some Food Drive. We collected food in Niagara-on-the-Lake, only in the Niagara on the Green neighborhood this year. Through the dedication of the Director Campaigns, the rest of the Council and the SAC Team, this event brought in just less than 300lbs of food. The second food drive was our “Dare2Care” campaign - a college-wide effort to fill the food banks at both campuses. This campaign lasted two weeks and brought in 1,150 pounds of food to our food bank at NOTL. This food drive filled the emptying food banks for the remainder of the fall term.

We are currently running the third food drive campaign of the year, also branded Dare2Care. We're in the second week of the food drive results will be available to anyone interested upon request.

Lastly, we partnered with a student group in the Entrepreneurship class to run a SIFE food drive. The campaign raised just under \$200 in donations, a \$100 Food Basics gift card and just over 100lbs of food. The total food donations for NOTL this year have reached 2,790lbs of food.

STUDENT EDUCATION

There are many different practices that NCSAC uses to enhance the education and overall experience that students encounter during their stay at Niagara College.

We run Student Association Awareness days as a way of educating the student body about their Student Administrative Council, the events and excursions that we host and the services that we provide. SAC is responsible for advocating on behalf of students (to the college, community and government), providing the health and dental plan, the U>Pass program, emergency funds, food bank, and the SAC Awards. The Director Student & Community Relations held 2 SAC Awareness days at the Niagara-on-the-Lake Campus to date, with another one in the making.

NCSAC financially sanctions Niagara College clubs with a budget allocated toward their activities. This ensures that students with similar beliefs and interests are able to gather and create a community of like-minded students. All club application kits and expenditures are received and reviewed by the Director Clubs & Volunteers. At the NOTL Campus, we have sanctioned the following clubs:

SIFE

Beer Appreciation

Dance Club

HR Niagara

International Club

The Director Clubs & Volunteers is also responsible for the Student Administrative Council Team. She receives all applications and is in constant contact with the SAC Team, informing them of upcoming events and activities that they are eligible to volunteer for. She also organizes numerous meetings each term to ensure the representatives are properly educated on our upcoming events, initiatives and the services NCSAC offers to students. This was the first year that the SAC Team was operational; it was simply a representative program in previous years. Jessica has done a great job getting the SAC Team involved with what's going on.

STRATEGIC PLAN

In September, there were more participants in the U-Pass service than originally forecasted, and as such fewer buses than needed were supplied. There was a clear indication that the ridership was going to continue to rise so a lot of effort, to date, has been put into providing students with greater accessibility to both campuses from all municipalities. As a result of these issues, it has become a point of interest for the NCSAC to advocate on behalf of the students to the different municipalities as well as the Region, and has been named as a strategic planning point for the organization for the year.

The other Strategic Plan initiative that has been agreed upon for the 2011/12 year was the idea of a reloadable food card for students to use at the Armoury and the Core. This has become especially important for NOTL students stuck at residence, as there is limited service available on the weekends to St Catharines and other surrounding communities, which means that some students are going without food. An additional irritant for students is the fact that there is no food service available on the weekends

for students in any capacity except for vending machines and potentially the Benchmark Seated restaurant.

These two proposed initiatives will be discussed at the final board meeting of the year, in April 2012, when they have been completed and evidence can be provided that these initiatives are not only relevant but also realistic in regards to whether or not they have the potential to be completed. To see the benefits of the two initiatives, they will be presented, and for the next council, they will be available to implement any desired plans.

PRESENTED BY COLLIN STACHURA, WELLAND CAMPUS EXECUTIVE VICE PRESIDENT

STUDENT ACTIVITIES (EVENTS)

Throughout the school year, the Director of Social Programming has been very busy entertaining students at the core and around campus. There have been seven evening events, and several afternoon events. Some of the most popular events this year were:

Halloween pub, night

Nights and weekends concert

DJ scratch basted

Pub pong

Rubik's cube mixer

There were five noon events and several excursions including:

Gerry Watson the pool shark

Cash cube

December party

Toronto Blue Jays

Halloween haunt

AHL Outdoor Classic

All of our events this year have been successful. Attendance was not a problem and all the students who attended had a great time. It should be noted that the Director of Social Programming, the Director of Media, and the Marketing Manager have worked tirelessly to inform the student body about our events and excursions all year long. The SAC would greatly appreciate any feedback or suggestions regarding any SAC events in order to continually improve them.

STUDENT OUTREACH

Throughout the 2011 – 2012 academic year, SAC has successfully completed numerous food drives. All Student Council members have dedicated many hours to make sure the food bank is stocked for those in need.

The first food drive was the November food drive. It lasted two weeks. SAC raised just under 1400 pounds of food. With the help of the student body, college administration, faculty, and staff we filled cupboards for those in need.

The second food drive was to make up for the food drive in October. The poor results of the October food drive were due to a vacancy of our Director of Campaigns. The food drive was redone in December and we collected food in the Welland community. With all of the SAC director's dedication, we brought in approximately 250 pounds of food.

For the January food drive, we went class to class asking for any spare change for the food bank. We have raised \$405 and still counting. For a more in-depth look at any of our food drive results they are available upon request through our SAC office.

STUDENT EDUCATION

This year we ran five SAC awareness days to educate the student body of the services SAC provides. To name a few, we offer a health and dental plan, bursaries, and advocacy on behalf of the students. This year our Director of Student and Community Relations has developed a much stronger relationship with the students, residence staff, athletics, and with the international student community.

The Director of Clubs and Volunteers this year has sanctioned the following clubs:

The outdoors club

The STS social testing a stretching club

Gamers club

Game development club

Construction club

Cheerleading club

A list of all clubs sanctioned each year is available on the SAC website.

The Director of Clubs and Volunteers is also responsible for the SAC Team. They receive all applications and are in contact with the SAC Team, always informing them of upcoming events and activities. They also have monthly meetings with the SAC Team making sure they are educated on all upcoming events.

STRATEGIC PLAN

This year SAC selected two strategic plans to pursue, a meal card for the student centers and to improve our transit system and to make the transit system more accessible for the student body of Niagara College. I will speak on the transit portion of the strategic plan.

With increased enrolment at Niagara College, it is vital to continuously try to improve the transit system that we currently have in place to better serve the student body of Niagara College. We have compiled several different surveys and have seen the need for improvement in our transit system. Hopefully within the upcoming years we will be able to use the new swipe cards from the college to better track transit and ridership statistics.

Both strategic plans will take more than one year to complete. The meal plan card may be implemented within a two-year span. The transit system is always growing and always changing, so it's a continuous battle to improve these services for the Niagara College students, but it is vital that this is looked at every year.

PRESENTED BY KAREN MARASCO, ACTING GENERAL MANAGER

STUDENT CENTRE OPERATIONS

The Welland and NL student centres has been extremely busy this year. Hiring additional staff at both centres to assist with table service has proven to be very successful and noted and ranked very high on our student comment cards. The catering services are also proving to be very successful at the Welland campus. The increase of catering is largely due to Niagara College hosting the CCAA this year as well as the high volume of board room bookings. Both student centres will operate at reduced hours during the Spring/Summer period.

New dishes were introduced to the student centre menus this year to offer healthier food choices to the student body. The new College Draft products were also introduced this year. Both have proven to be successful. The canteen operations are constantly introducing new items at the request of students. The student centres featured two themed pub nights and two large scale entertainment shows and all have seen larger turn-outs for fewer events. The comedian and all you can eat pasta nights have proved to be a student favourite along with the traditional Halloween and Spring event. Students seem to be enjoying the later operational hours at the Welland campus and there have been no major requests coming forward to expand the hours of operation at the NL campus. Evening operations have been reduced due to high costs of hiring police officers for events as the student centres no longer hire "security staff" due to the security act regulations.

The remaining outstanding renovation item at this time is to move the outdoor patio furniture from the old WC student centre to the new centre. This work should be completed shortly and full use of the outdoor patio will be ready in April. Still awaiting some menu signage for the canteen and the student centre.

SPECIAL PROJECTS & INITIATIVES

The new student centre and NCSAC offices located at the Welland Campus officially opened for business at the end of September. The second floor features a lounge area which allows patrons to view varsity games. The student council offices are located on the second floor. A club meeting room and large board room are also available for bookings. The canteen located on the main floor is proving to be very successful. Outdoor patio furniture will be in place and ready for use this spring. New audio and video

equipment is being sourced out for the NL student centre. Four new 42" televisions, speakers, amplifiers, and Sirius radio are just a few items being looked into. This new system would be identical to the current system at the WC which is proving to be very effective for our needs.

STUDENT CENTRE FINANCIAL REPORTS

As of February 28, 2011

Operation	Year to Date 2010 Exp.	Year to Date 2011 Exp.	Year to Date 2010 Rev.	Year to Date 2011 Rev.
The Core	74871.01	112256.75	92050.34	136009.76
Alexander Davidsons	63810.67	79188.77	83974.49	109147.82
Armoury	42453.05	74834.91	45818.13	78300.71
Kitchen				
Knights Quarters	38887.87	134367.54	45084.71	127433.94
The Shack		41355.64		42819.15
Total	220022.60	442003.61	266927.67	493711.38

To date the student centre operations which encompass both the Welland and NOTL bar, kitchen and canteen services are seeing an increase in revenues in comparison to the same period for the 2009/10 fiscal year. Potential revenues generated from Student Centre operations are used for equipment purchases, major repairs, student events as well as future renovations. A new sound/audio system is being sourced out for the NL student centre.

Audited statements of food and beverage operations for the Niagara College Student Administrative Council for year ended March 31, 2010 shows an excess of revenue over expenditures of approximately \$32,000. These funds become part of the surplus account and were allocated for furniture purchases for the NL and WC student centres and the new WC Student Administrative Council offices.

2009/10 AUDITED FINANCIAL REVIEW

Audited statements for the Niagara College Student Administrative Council for year ended March 31, 2010 shows an excess of revenue over expenditure of \$309,392 which includes the food and beverage operations. These funds will become part of the surplus account which will be earmarked for the purchase of new audio/visual equipment for the NOTL student centre.

INCOME STATEMENT TO DATE

REVENUE: SAC	
Student Activity Fee	833,681.50
ATM Revenues	995.91
Fundraising Initiatives	450.00
P/T Student Fees	196.12

Photo Copy	338.09
Interest Income	1,100.49
Gradbook Revenue	6,500.57
Handbook Revenue	26,857.07
Amicus-C National Conference	26,622.50
Excursions & Special Events	8,260.85
Miscellaneous Revenue	1,226.47
Health Care Plan College Revenue	1,835,489.13
Health Care Provider Returns	31,953.00
U Pass Fee	1,362,975.18
Health Plan SAC Opt Ins	24,842.00
SAC Cares Program	2,898.37
Equipment Sales	4,465.00
TOTAL REVENUE: SAC	<u>4,168,852.25</u>

REVENUE: STUDENT CENTRES

Non-alcohol Beverages Revenue	28,042.58
Liquor Revenue	36,669.29
Beer Revenue	189,972.81
Student Centre's Video/Pool	6,069.74
Rental & Function Fee	4,679.35
Coat Check/Door Revenue	987.08
Bar Cash Over/Short	61.02
Canteen Revenue	48,822.17
Kitchen Food Revenue	224,747.77
Gratuities	160.00
TOTAL REVENUE: STUDENT CENTRES	<u>540,211.81</u>

TOTAL REVENUE	<u>4,709,064.06</u>
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EXPENSES: SAC

Student Handbooks	30,283.96
Club Donations	2,016.17
SAC Cares Program	4,272.56
Amicus-C National Conference Exp.	27,153.22
RRSP Expense	7,614.98
WSIB Expense	8,509.63
Advertising Expense	17,971.04
Office Supplies	8,622.07
Telephone/Fax Expense	11,791.13
Staff Professional Development	4,634.80
Training & Travel Expenses	13,690.69

SAC Leadership Conferences	9,336.63
Equipment Expense	4,633.12
Postage/Freight/Duplicate	1,547.43
Bank Service Charges	5,026.79
Donations	700.00
Corporate Donations	1,000.00
Professional Fees	6,772.31
Insurance Fees	46,809.37
Xerox Expense	1,484.00
Gradbook Expense	12,127.62
Excursion Expense	15,724.40
Student Groups	300.00
Special Events Expense	76,243.80
Green Up Initiatives	978.56
SAC Team	2,062.01
Promotional Expense	16,356.91
President Expense Account	245.68
SAC Expenses	951.81
Promos: Student Centre	7,466.59
Repairs & Maintenance	1,081.86
Entertainment: Student Centres	12,416.36
Utilities	352.46
Cleaning Expenses	674.06
Membership Fees	36,744.14
Renovations	16,592.80
Health Care Opt Outs	293,491.00
Health Care Premiums	820,273.48
U>Pass Expenses	<u>1,231,106.63</u>
TOTAL EXPENSES: SAC	<u>2,759,060.07</u>

EXPENSES: STUDENT CENTRES

Non-alcohol Beverage Expense	13,207.05
Liquor Expense	11,119.02
Beer Expense	90,001.38
Groupex Bar Discount	-359.59
Bar Supplies	3,453.89
Cleaning Expense	17,819.03
Repairs & Maintenance	7,587.12
Utilities	1,696.00
Merchandise Expense	2,262.50
Rental Expense	1,508.91
Equipment Expense	6,009.47

Student Centres Miscellaneous Exp.	2,015.54
Kitchen Food Expense	143,924.43
Groupex Food Discount	-1,656.64
Canteen Expense	32,187.69
Kitchen Equipment Expense	5,313.63
Kitchen Repairs & Maintenance	911.72
Kitchen Miscellaneous Expense	1,306.08
TOTAL EXPENSES: STUDENT CENTRES	<u>338,307.23</u>
WAGE EXPENSES	
Wages	514,712.91
EI Expense	12,096.54
CPP Expense	19,910.09
TOTAL EXPENSES: WAGES	<u>546,719.54</u>
TOTAL EXPENSE	<u>3,644,086.84</u>
NET INCOME	<u><u>1,064,977.22</u></u>

* To date only a portion of the student health care premiums and the student U>pass transit expenses have been paid.

PRESENTED BY BRIAN COSTANTINI, PRESIDENT

STUDENT U>PASS PROGRAM

**Sticker Distribution Report
Welland and NOTL Campuses**

Program Type	Eligible Students	%	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Opt In	Total Picked Up Less Opt Ins
Sept. Start Full Time	8200		4091	400	24	329				
Purchased			172	28	35	74	69	92	470	
Jan. Start Full Time							595	65		
May Start Full Time										
Niagara Link			13		1					
Totals	8200	73%	4276	428	60	403	664	157	470	5518

Student U>Pass participation has increased by 7% total at both campuses compared to this time last year, bringing it to 63% overall. Once again due to the high volume of users, St. Catharines transit has put on extra buses throughout the day. The extra late night runs have proven beneficial to accommodate later classes. Niagara Falls service was increased at both campuses and this has added more options for students throughout the day. This increase has been beneficial to students in Niagara Falls

The direct runs from St. Catharines terminal to the NL campus is still proving to be well utilized, however, with increased ridership St. Catharines transit has had to send more additional runs than in previous years. This year a direct run from the St. Catharines terminal to the WC campus proved to be a favourite, however, this service will have to be increased for next year as there is a large demand for it. We have increased the runs from Welland to Brock to give students more frequent runs and more options.

STUDENT U>PASS PROGRAM REVIEW

The continuation of more direct runs during peak times will be important. The Niagara College Student Administrative Council will continue to meet with the Brock University Students' Union to combine some runs and tie the municipal run into the regional transit line.

PRESENTED BY KAREN MARASCO, ACTING GENERAL MANAGER

STUDENT BENEFITS SUMMARY

1,628 of the 7,131 students, who were charged the Health Care Fee, successfully opted out between August 30th and October 1st, 2010. An additional 795 students were added to the benefits as of January 25th, 2011 of which 124 opted out from December 29th, 2010 until February 4th, 2011.

The number of students who chose to cancel their automatic opt out this year increased to 30 which represents a 43% increase as these students have now found themselves without benefits.

Three Health Care Appeals were filed in the Fall 2010 semester. All appeals were in regards to cancelled opt out refunds from the previous year (2009-10). These students did not pick up their refund by the deadline date and the refunds were cancelled as per statements posted in the handbook and on the NCSAC website. Two of the appeals were denied. The third appeal was handled by the college as incorrect information was provided by a college staff member. The fee for 2010-11 was reversed and the student's benefits were terminated however the 2009-10 fees were not reimbursed.

The utilization of a courier service has benefited our payment processes with regards to opt outs and premium payments. No delays in the receipt of opt out refunds or premium payments were experienced this year. All Fall and Winter opt out refunds were processed within an 8-week period.

SPECIAL PROJECTS & INITIATIVES

This year NCSAC staff, College staff and ACL representatives met in early February to discuss ways to simplify the comparison process when reviewing opt out applications. The comparison lists are becoming increasingly large since the implementation of one-time opt outs in 2008. It was recommended that opt out refunds be applied directly to students' accounts in the future. This will avoid any cancellation of refund cheques resulting in appeals. Janet Pizzati will forward a sample file to ACL to allow them to review the format and make any necessary changes that might be required to complete this transition.

STUDENT BENEFITS REPORTS

As of March 17th, 2011

Regular Student Benefits	Fall 2010 Enrolment	Individual Opt Ins*	Opt Outs	Total on Plan	% of Enrolment Remaining on Plan
September** 2009	7157	6	1628	5535	77%
January 2010	795	4	124	675	85%
Total to Date	7952	10	1752	6210	78%

** The September enrolment numbers do not include International students nor those students on full time non-academic coop placements during the Fall 2010 term.

Individual & Family Applications	As of October 29 th , 2010	As of February 25 th , 2011	Online Applications	Total Family	Total Individual
Fall Family	33		21	54	
Fall Individual	6				6
Winter Family		5	5	10	
Winter Individual		4			4
Total				64	10

The total family applications processed for 2009-10 was 96. A decrease of 33% was experienced in family benefit purchases for 2010-11. An increase in the family rates as well as the fact that no partial benefits could be purchased for family or individual opt ins is suspected to be the reason for the decrease in applications this year.

RECOMMENDATIONS

It is recommended that the price for individual and family applications be increased again next year as the students fees will be increasing and the majority of claims are still being submitted by these applicants. The high rate of claims being paid for these members may affect the overall rates for individual students in the future.

The Student Administrative Council has approved, through the Fee Protocol process, an increase in the cost of student benefits for 2011-2012 as drug claims alone are being paid at 135% of the premiums collected.