

TABLE OF CONTENTS

Annual General Meeting Minutes	2
President's Report	8
Executive Vice President's Report – Niagara-on-the-Lake Campus	13
Executive Vice President's Report – Welland Campus	15
Student Centre Operations Report	17
Student U>Pass Program Report	21
Student Benefits Report	23

STUDENT ADMINISTRATIVE COUNCIL INC.
Annual General Meeting
Niagara on the Lake Student Centre
Wednesday, February 3, 2010
5:00 p.m.

Agenda

1. Welcome
2. Annual General Meeting Minutes
 - 2.1 Constitution Revisions
3. President's Report
4. Executive Vice President's Report – NOTL Campus
5. Executive Vice President's Report – Welland Campus
6. Financial and Operations Report
7. U>Pass Report
8. Student Health and Dental Plan Report
9. Adjournment

STUDENT ADMINISTRATIVE COUNCIL INC.
Annual General Meeting
Niagara on the Lake Student Centre
Wednesday, February 3, 2010
5:00 p.m.

This meeting was called to order at 5:00 p.m. and chaired by Glenn Murray, Niagara College Student Administrative Council Logistics Manager.

President's Report – presented by Jacquelynn Perzul

Jacquelynn Perzul, President, gave an overview of her duties and accomplishments while serving the student body as President. Jacquelynn gave an overview of the various committees that the President sits on to represent the student body for both Niagara College and the Student Administrative Council. There was an overall 1.79% increase to student ancillary fees which was approved by the Fee Protocol Committee and will be presented to the Niagara College Board of Governors in February. New NCSAC initiatives identified are the hiring of a Marketing Manager, the commitment to the "Green Up" program to plant 400 trees between both campuses this summer, and the re-branding and web site re-launching set for September 2010. The full Annual General Meeting report will be available in the Library at both campuses as well as a copy in the NCSAC offices for students to view.

Executive Vice President – presented by Garrett Lehman, NOTL Campus

Garrett Lehman, Executive Vice President for the NOTL Campus gave an overview of excursions, events, club support and the food drive program offered by the NOTL Executive Committee and further explained that the Executive Committee's focus this year was to ensure a well stocked food bank for students by participating in the "I'd Rather Go Naked than Hungry" campaigns as well as the "Devil's Night Food Drive". SAC Awareness days were also a strong focus for the NOTL Campus to ensure that students are aware that NCSAC is advocating on behalf of students (to the college, community and government), providing the health and dental plan, the U>Pass program, emergency funds, food bank, and the grad book; just a few of the services offered. The full Annual General Meeting report will be available in the Library at both campuses as well as a copy in the NCSAC offices for students to view.

Executive Vice President – presented by Tyler Hore, Welland Campus

Tyler Hore, Executive Vice President for the Welland Campus gave an overview of excursions, and events ie. Orientation, Oktoberfest week, Scavenger Hunt, Annual Food Drive and the Children's Christmas party. The Welland NCSAC's food drive included the use of a grocery cart, called the "Bare Buggy", NCSAC petitioned every department and faculty on campus for support to meet the need of student hunger. The support was overwhelming. Over the course of the campaign, hundreds of pounds of food were collected by NCSAC for use by students. In addition to this, NCSAC runs continual events and promotional campaigns to promote ourselves, student clubs, and the College Student Alliance (CSA). These events are geared toward student learning, and about what is offered through NCSAC and the CSA, what events are going on, and many other items. One item is the H1N1 prevention program and information for students. Through the use of our website, advertising boards, and other outlets, NCSAC has continually strived to keep students up to date. The full Annual General Meeting report will be available in the Library at both campuses as well as a copy in the NCSAC offices for students to view.

Financial Report – presented by Cindy Blanchard, General Manager

Cindy Blanchard, General Manager, presented the revenues and expenses for the Student Administrative Council to date and gave an overview and a comparison of student centre operations. The Student Centre Master Plan Committee has continued to meet regularly. The new student centre which will be located at the Welland Campus

will be attached to the athletic wing. The second floor will feature a lounge area which will allow patrons to view varsity games from the lounge area. The student council offices will also be located on the second floor. A club meeting room is being incorporated into the plans as well as a larger student council meeting room that can be booked by student groups. A convenience store will also be opened and located on the ground floor. To date the student centre operations which encompass both the Welland and NOTL student centres are seeing a decrease in revenues in comparison to the same period for the 2008/09 fiscal year. Both bar operations are seeing a decrease in beverage revenues while both kitchen operations are seeing an increase in food revenues. Potential revenues generated from Student Centre operations are used for equipment purchases, major repairs, student entertainment and events as well as future renovations.

U>Pass Report – presented by Cindy Blanchard, General Manager

Cindy Blanchard, General Manager, presented the U>Pass distribution report and it was identified that 42% stickers were picked up at the Welland Campus and 46% stickers were picked up at the NOTL Campus. Extra runs are being introduced for students that have classes till 5:30 and 6:30 pm. Based on these student timetables additional runs will be added to the summer transit lines. Summer transit will be available for students from May 1st till August 31, 2010. To date there is no indication that the town of Fort Erie will be running a summer transit line to Niagara Falls. The U>Pass fee will be increased from \$65.00 per term to \$66.00 per term to keep up with the regular inflation rates passed on to NCSAC by the Regional Transit Authorities.

Student Health and Dental Plan Report – presented by Karen Marasco, Executive Administrator

Karen Marasco, Executive Administrator, presented the statistics for the student health and dental plan program which included opt ins/outs and family plans. This year NCSAC considered proposals from other student benefits providers. After a review of the proposals, the Board of Directors agreed to sign a three year rate-guaranteed contract with ACL Student Benefits, our current provider. A greater number of students are choosing to purchase family benefits. As a result of the effects of the down-swing in the economy, many families are losing the benefits they had through employment. This has also led to a decrease in the number of opt outs and an increase in the cancellation of the automatic opt outs in the 2009 Fall semester as well as the large increase in family applications. The Student Administrative Council has decided that no increase to the cost of student benefits is necessary for 2010-2011; however, it is recommended that a minimal increase be considered for 2011-12 as claims are rapidly increasing each year.

Constitution Revisions

Article 4: Office

4.01 Term of Office

The term of office for all ~~Executive Committee members and~~ Board of Directors members begins on May 1 and is completed on April 30 of the following year.

A motion was made to change the terminology of Executive Committee members to Board of Directors members in Article 4.01 Term of Office

Motioned by: Garrett Lehman

Seconded by: Katie Miller

All in Favour, Carried.

4.02 Removal from Office

Any ~~Executive Committee~~ **Board of Director** member will be automatically removed from office when they:

Any ~~Executive Committee~~ **Board of Director** member will be placed on probation with the approved academic contract, when issued any U (unsatisfactory) or N (not attending) notation on mid term reports.

All records and files relating to the removed ~~Executive Committee~~ **Board of Director** member's position must be forwarded to the Office Administrator of the **respective** campus. ~~Executive Committee~~

A motion was made to change the terminology of Executive Committee to Board of Director and to include the word respective to recognize the two main campuses in Article 4.02 Removal from Office.

Motioned by: Tyler Hore
Seconded by: Sarah Cuthbertson
Abstained: 2
In Favour: 18
Motion Carried.

5.01 Board of Directors

The Board of Directors will consist of the following voting members:

President
Executive Vice President (Welland Campus)
Executive Vice President (NOTL Campus)
~~Vice President Student Affairs (Welland Campus)~~
~~Vice President Student Affairs (NOTL Campus)~~
~~Vice President Programming (Welland Campus)~~
~~Vice President Programming (NOTL Campus)~~
~~Vice President Communications (Welland Campus)~~
~~Vice President Communications (NOTL Campus)~~
Director of Social Programming (Welland Campus)
Director of Social Programming (NOTL Campus)
Director of Campaigns (Welland Campus)
Director of Campaigns (NOTL Campus)
Director of Student and Community Relations (Welland Campus)
Director of Student and Community Relations (NOTL Campus)
Director of Clubs and Volunteers (Welland Campus)
Director of Clubs and Volunteers (NOTL Campus)
Director of Media (Welland Campus)
Director of Media (NOTL Campus)

A motion was made to change the Niagara College Student Administrative Council Inc. members' titles and to appoint and recognize all members as Board of Directors members in Article 5.01 Board of Directors.

Motioned by: Aljosa Kovacevic
Seconded by: Grant Dalton
Abstained: 3
Opposed: 1
In Favour: 16
Motion Carried.

5.02 Executive Committees

Executive Vice President
~~Vice President Student Affairs~~
~~Vice President Programming~~
~~Vice President Communications~~
~~Director Student Life~~
~~Director Student Events~~
~~Director Publications~~
Director of Social Programming
Director of Campaigns
Director of Student and Community Relations
Director of Clubs and Volunteers
Director of Media

A motion was made to change the Niagara College Student Administrative Council Inc. members' titles in Article 5.02 Executive Committees

Motioned by: Sharda Smith
Seconded by: Katie Miller
Opposed: 2
In Favour: 18
Motion Carried.

7.01 By-Elections

The Student Administrative Council Inc. may call by-elections as described in By Law 1.02, when there is a vacancy in an Executive Committee position where no other Executive Committee member or ~~Student Representative~~ **current student representative of the Niagara College Student Administrative Council Inc.** is available to assume that position.

Motion made to remove the terminology of Student Representative to recognize and identify that a student representative must be current student representative of the Niagara College Student Administrative Council Inc. which may include members of the SACT in Article 7.01 By-Elections.

Motioned by: Tyler Hore
Seconded by: Kemar Hayles
Abstained: 2
In Favour: 18
Motion Carried.

8.02 Honorarium

Criteria for receiving an honorarium:

- a. Regular attendance at all Board of Directors and Executive Committee meetings, and
- b. Fulfillment of duties relating to their positions as described in the Constitution, By-laws and Policies, and
- c. Completion of duties assigned by the Board of Directors and the Executive Committees, ~~and~~
- d. ~~Complete bi-weekly Executive Committee member report as described in By Law 2.03.~~

A motion was made to remove an honorarium criterion to discontinue the completion of bi-weekly reports by the Executive Committee members in Article 8.02 Honorarium.

Motioned by: Brian Costantini
Seconded by: Steve Ingram
Abstained: 3
In Favour: 17
Motion Carried.

Motion made to adjourn the Niagara Student Administrative Council Inc. Annual General Meeting at 5:40 p.m.

Motioned by: Katie Miller
Seconded by: Tyler Hore
All in Favour, Carried.

Jacquelynn Perzul
President

Garrett Lehman
Executive Vice President
NOTL Campus

Tyler Hore
Executive Vice President
Welland Campus

PRESENTED BY JACQUELYNN PERZUL, PRESIDENT

This report accounts for the actions of the Niagara College Student Administrative Council Inc. President for the 2009-10 academic year. All efforts of NCSAC aspire to provide healthy and safe activities, facilities, and services while promoting an accessible College environment and contributing to the quality of student life. This report covers the activities of the corporation globally as well as at the campus level.

COUNCIL MEMBERS

There are eight positions on the Niagara College Student Administrative Council Board of Directors and seven positions at each respective Executive Committee (Niagara-on-the-Lake and Welland). Each position is currently filled by dedicated individuals who have spent the term working hard to become a cohesive team.

The members of the 2009/10 NOTL Executive Committee:

Executive Vice President – Garrett Lehman
Vice President Student Affairs – Michael Poynton
Vice President Programming – Sarah Cuthbertson
Vice President Communications – Grant Dalton
Director Student Life – Aljosa Kovachevic
Director Student Events – Allan Clarke
Director Publications – Kari Spry
President – Jacquelynn Perzul (Ex-Officio)

The members of the 2009/10 Welland Executive Committee:

Vice President – Tyler Hore
Vice President Student Affairs – Kemar Hayles
Vice President Programming – Brian Costantini
Vice President Communications – Katie Miller
Director Student Life – Randi-Lee Bowslaugh
Director Student Events – Jennifer Holloway
Director Publications – Shardae Smith
President – Jacquelynn Perzul (Ex-Officio)

The 2009/10 Board of Governor's Student Representative is Larry Baraniuk.

COMMITTEE INVOLVEMENT

The Niagara College Student Administrative Council members were involved in several committees to represent the interests of students and as mandated by the constitution and by-laws. Committees are regulated via agreements with different parties, and records of all minutes from the various committees are kept on file in the NCSAC offices for student view. Committees and committee members are listed below with a brief account of their actions to date.

Student Centre Management Committee

This Committee is chaired by Brigitte Chiki (Niagara College, Director of Student Services).-Committee members include Jacquelynn Perzul, Cindy Blanchard, Garrett Lehman, Tyler Hore Janet Pizzatti (College Representative) and Doug Rapley. (College Representative). This committee meets yearly review Student Centre operations.

Student Technology Enhancement Committee

Committee members are Jacquelynn Perzul, Tyler Hore, Grant Dalton, Katie Miller along with representation by College Administration. This committee handles the Student Technology Enhancement Fund and meets roughly four times a year to discuss student technology requirements. Consultation regarding fee increases is reviewed by this committee and a-\$2.00/term increase was approved to allow for inflation increases for fixed costs.

Fee Protocol Committee

Committee members are Jacquelynn Perzul, Tyler Hore, Garrett Lehman and Kari Spry as well as Sandra Huppe (Acting Registrar), Bob Hann (Registrar) and representation from both the Niagara College Student Services Division and the Finance Department. This Committee met to review fee protocol agreements which have been reviewed and updated following the new Ministry of Education guidelines. This Committee makes recommendations to the Niagara College Student Administrative Council Board of Directors on any new fees or increases in fees. Following the Board of Directors approval, any new or increases in fees are presented the the Niagara College Board of Governors for final approval. This year the fee increases are as follows:

- STEC - \$2.00/term
- Orientation - \$1.25/term
- Student Activity Fee - \$2.50/term
- U>Pass - \$1/term
- Student Centre Fee - \$2.25/term (as per existing agreement)
- **TOTAL increase – \$10.00 – 1.79%**

Advisory College Council

Committee members are Tyler Hore, Brian Costantini, Grant Dalton, Michael Poynton and several representatives from the various services and academic areas of the College. This council advises the College President on matters of importance such as greening the College, potential long-term sustainable initiatives, revenue opportunities, smoke free campus and other items the council feels are important to the operations of Niagara College. This year the focus has been the College's "Green Lung" initiative.

Constitution & By Law Committee

Committee members Jacquelynn Perzul, Cindy Blanchard, Kim Monfette, Kim Fretz, Tyler Hore and Garrett Lehman recommend amendments that are then forwarded to campus Executive Committee for further review. This committee is responsible for meeting to discuss changes to Constitution & By Laws each year, which are presented to the Board of Directors for approval to be presented at the Annual General Meeting. The most important change to note is the restructuring of the Board of Directors positions.

Policy Committee

Committee members Tyler Hore, Garrett Lehman and Cindy Blanchard review submissions of policy changes and make recommended changes to the Board of Directors for approval. This committee meets several times a year to review policies.

Finance Committee

Committee members Jacquelynn Perzul, Cindy Blanchard, Garrett Lehman and Tyler Hore review budgets yearly to make recommendations to the Executive Committee members and then to the Board of Directors for final approval. This year we made some significant changes to the budget to allow for the SAC Team as part of the Niagara College Student Administrative Council Strategic Plan. A budget line for the “Green Up Program” was also introduced into the 2010/2011 budget to allow for initiatives with greening of the student centres, and student offices.

Universal Bus Pass Committee

Committee members Jacquelynn Perzul, Cindy Blanchard, Tyler Hore, Garrett Lehman and Sandra Huppe (acting Niagara College Registrar) met to discuss the 2010 budgets and schedules. This committee is responsible for the regular business related to the U>Pass and its operations. Based on summer transportation ridership numbers, the Committee will continue to fund ~~has decided to continue funding~~ summer transportation for Niagara College students as well as increasing the number of runs.

Master Plan Committee

Committee members Jacquelynn Perzul, Cindy Blanchard, Tyler Hore, Karen Marasco, and Jennifer Marasco are responsible for overseeing the ongoing development of the Welland Campus Master Plan project. This committee has met with equipment and furniture companies to discuss equipment needs. Several meetings with College representatives, contractors and architects have been ongoing to discuss construction for the new Student Centres. The expected completion date will be July 2010.

Strategic Planning Committee

Committee members include Jacquelynn Perzul, Garrett Lehman, Tyler Hore, Karen Marasco and Cindy Blanchard. This committee is responsible for setting the corporate direction each year. Strategic Plan items are approved by the Niagara College Student Administrative Council Board of Directors annually. This committee has established several changes already which includes a green up program and the introduction of a SACTeam.

Digital Signage Steering Committee

Committee members Glenn Murray (chair), Tyler Hore, Katie Miller and Grant Dalton along with several College committee members meet to discuss any Digital Signage issues, opportunities and upcoming plans including but not limited to screen format, content and external advertising. As the Digital signs are new to everyone, this committee was developed to ensure that both NCSAC and the College are being represented and advertised equally on the digital signs.

Leadership Committee

Committee members Glenn Murray, Garrett Lehman, Tyler Hore and Jacquelynn Perzul are responsible for Leadership training for NCSAC members which includes the Transition Conference generally held in May for the

incoming Board of Directors members as well as a Winter retreat for teambuilding/leadership activities as well as a midyear report on all Strategic Plan items.

PRESIDENT REPORT

The President is responsible for completing a monthly Presidential report to be submitted to the Niagara College Student Administrative Council Board of Directors for approval. These reports are part of the Board of Directors monthly meetings and can be accessed at both campus libraries.

SPECIAL INITIATIVES & PROJECTS

Marketing Manager Position

The Niagara College Student Administrative Council Inc Board of Directors has hired a Marketing Manager for NCSAC on a contract basis. This position will be reviewed in March to determine the validity of the position and to change this position from a contract position to a full time NCSAC staff position.

I'd Rather be Naked than Hungry – Food Drive Campaign

NCSAC held a courageous Campaign this year for the Food Bank at both campuses. Members who wished to participate were baring all for a series of posters that blanketed the Campuses. NCSAC caught the eyes of students, staff and visitors around the Campus and have shown the reality of student poverty at Niagara College. The Campaign was a huge success and NCSAC was recognized by several student association groups. A total of 1, 877lbs of food was donated to the Student Food Banks along with several hundred dollars in cash donations.

Green Up! Campaign

NCSAC, as part of their overall initiative for going Green introduced their Green Up! Campaign to plant 400 trees between both campuses. NCSAC has been raising funds from students, staff, community partners, and local companies as well as several fundraising events for the tree planting which is scheduled for April 2010. A portion the NCSAC Activity Fee for 2010-11 will be earmarked for the Green Program.

Website and Re-branding

The NCSAC Board of Directors has moved forward with the Chimpanzees to create a new, fun and edgy website. RFP proposals were sent out mid-November with submissions due in December. Volunteer SAC members and staff reviewed proposals over the holidays and Presentations were held by the top two agencies. Completion date is set for May 2010. The launch set for September in collaboration with the new Welland Student Centre opening.

Awards & Recognition Program

This program is new to this year and is dedicated to acknowledging NCSAC members for their efforts. SACIE (Simply Awesome Contribution & Incredible Effort) was developed to recognize NCSAC members for outstanding performance and dedication on behalf of the students of Niagara College.

STUDENT ADOVOCACY

Tuition & YOU! Campaign

NCSAC, along with other student associations across Ontario worked with the College Student Alliance (CSA) to develop the Tuition and YOU! Campaign. The current tuition fee framework expires this academic year and therefore, a petition was created to petition the local MPP's for a framework that will remain accessible and affordable to all future students. We are looking to tie all increases to the rate of inflation as well as to quality. NCSAC collected 813 student signatures from Niagara College and these petitions were sent to Jim Bradley, Tim Hudak, Peter Kormos and Kim Craitor.

Potential College Academic Strike

OPSEU and the Council have been in negotiations since the Summer. Since no agreement was made, a strike vote was held January 13th for full-time faculty members to allow OPSEU a strike mandate. The President of each student association of the 24 colleges have been working closely with CSA to send out a postcard to all faculty members and management saying that "Students are NOT Bargaining Chips". Since OPSEU received a 57% strike mandate, NCSAC along with the associations have worked with CSA to develop ways of communicating to our students to keep them informed and update them as well as OPSEU and Management. CSA and the 24 Colleges have planned for the Strike but will wait to see what happens in their talks.

STUDENT ACTIVITIES (EVENTS)

Our Director Student Events (Allan Clarke) and VP Programming (Sarah Cutherbertson) have been very busy entertaining students in the Armoury as well as planning excursions for your enjoyment. Throughout the term, there were many day and night events, and excursions.

There were 13 day events, and the popular ones include:

- Rock Band
- Cash Cube
- Chilli Eating Contest
- Giant Twister

There were 6 major night events including:

- NOTL Start of the Year Event
- Dinner & Comedy Night
- Halloween Night
- Scavenger Hunt
- Hockey Night
- Welcome Back
-

Excursions to date include:

- Ghost Walk
- Toronto Bus Trip
- Clifton Hill Excursion
- Jersey Boys
- Medieval Times Excursion

All of the events this year have been successful. Attendance is never a problem and students always have a great time. We welcome any feedback on improvements to our events or ideas for new events!

STUDENT OUTREACH

Throughout the 2009/2010 academic, we have successfully completed two food drives. A lot of council time and effort is required to make sure the food bank is stocked for those in need.

The first food drive was the Devil's Night Food Drive. We collected food in Niagara-on-the-Lake, focusing in the Niagara on the Green neighborhood. Through the dedication of the VP Student Affairs (Michael Poynton), the Council and the Student Representatives, this event was very successful in collecting an estimated 80 bags of food.

The second food drive was our "I'd Rather Be Naked than Hungry" campaign - a huge campus-wide effort to fill our food banks. This risqué campaign delivered an astonishing 748 pounds of food to our food bank at NOTL and 1,129 pounds at the Welland campus (1,877 lbs. total). The nature of this food drive was somewhat controversial and eye-opening but was well received by everyone in the college community.

STUDENT EDUCATION

There are many different practices that NCSAC uses to enhance the education and overall experience that students encounter during their stay at Niagara College.

We run Student Association Awareness days as a way of educating the student body about their Student Administrative Council, the events and excursions that we host and the services that we provide. Advocating on behalf of students (to the college, community and government), providing the health and dental plan, the U>Pass program, emergency funds, food bank, and the grad book are just a few of the services offered. The Director Student Life (Aljosa Kovacevic) held SA Awareness days on Niagara-on-the-Lake Campus and at the Ontario Street Campus as the beginning of the Fall term.

NCSAC financially sanctions Niagara College clubs with a budget allocated toward their activities. This ensures that students with similar beliefs and interests are able to gather and create a community of like-minded students. All club application kits and expenditures are received and reviewed by the Director Student Life. At the NOTL Campus, we have sanctioned the following clubs:

- ACE Niagara
- HR @ Niagara
- Niagara College Conservatives
- Niagara College International Club
- Niagara College Investment Group
- Niagara College Wine Society

The Director Student Life (Aljosa Kovacevic) is also responsible for the Student Representative Program. He receives all applications and is in constant contact with the Student Representatives informing them of upcoming events and activities that they are eligible to volunteer for. He also organizes meetings at least twice per term to ensure the representatives are properly educated on our upcoming events, initiatives and the services NCSAC offers to students. This year, Aljosa introduced a very clever rewards program for active student representatives involving a volunteer log book and reward ballots for every hour volunteered.

STRATEGIC PLAN

This has been a very exciting and busy year for both Niagara College and its Student Administrative Council. We have concentrated our strategic planning efforts into two focused directions:

1. GreenUp! Campaign: This year NCSAC is making a strong effort to be environmentally stable. We are planting 400 trees on campus in early April (200 at NOTL and 200 at Welland). In order to do this we must reach our fundraising goal of \$7,000.
 - Compostable Cutlery, Plates and Cups in the student centres
 - Reduced paper usage (no longer printing meeting materials)

As our corporation moves forward, we plan to sustain the existing eco-friendly initiatives of the GreenUp! Campaign as well as expand the campaign in order to become as environmentally friendly as possible.

2. Student Representative Program: The Corporation is developing a restructuring of our Student Representative team. Our goal is to create a cohesive, dedicated team that is appealing to and easily noticed by the student body. We have chosen the name "SACT" for the representatives, and will design a uniform to make them easily identifiable. The program was revamped by many Council Members.

STUDENT ACTIVITIES (EVENTS)

The events at the Welland Campus of Niagara College ranged in size from the large to the very small. All were geared towards students and what they would want or like to see. The events for the year kicked off with a free BBQ for students living in residence during move in day as well as another free BBQ during the Orientation for all students. Orientation was partially funded and worked by NCSAC. An inflatable obstacle course and band were sponsored by NCSAC. An electric bike give was given away as a prize for the 1st year students as part of the NCSAC "Green Up" initiative.

The rest of the term saw a variety of smaller events that were geared towards specific interests of students. The nature of these events was meant for a small number of students. A large variety of events insured that any student would find something that they enjoyed such as:

- Various small bands
- Dan Valkos, Psychic
- Cash Cube
- Pumpkin Carving Contest
- Gerry Watson, Pool Demonstrations
- Oktoberfest BBQ

To reach a wider audience, larger events were planned as well. These events fell into two major categories: Pub Nights and Major Events. There was a major themed Pub Night each month of the term offering large prizes for students. These nights saw an amazing number of students each time with some of the best attendance numbers in Welland Campus recent history. Some of the Major Events included the following:

- Oktoberfest
- Scavenger Hunt
- Tony Lee the Hypnotist
- Snowflake Scavenger Hunt

In addition to these events, there are those events that are considered "Global Events and Excursions" that are funded by both campuses. These events included Ghost Walks in Niagara-on-the-Lake for Halloween, Jersey Boy performances in Toronto, and Shopping Trips to Toronto.

STUDENT OUTREACH

The main arm of NCSAC outreach to the student population is the SAC Cares program. This program consists of:

- Student Food Bank
- Student Academic Assistance Bursary
- Student Health Assistance Bursary
- Student Awards Program
- Student Groups
- Community Support

Of all of these programs, the one that sees the most use and support is the Student Food Bank. This year, Niagara College NCSAC put together a global initiative for the annual Food Drive. On top of that, Welland NCSAC did its own food drive. Using a grocery cart, called the "Bare Buggy", NCSAC petitioned every department and faculty on campus for support to meet the need of student hunger. The support was overwhelming. Over the course of the campaign, hundreds of pounds of food were collected by NCSAC for use by students.

Another program that always sees a large student turnout is the Children's Christmas Party. This event is specifically put on for students with children. At the beginning of December, NCSAC volunteers their time and decorates the Welland Campus Student Centre for an afternoon for children. There are games and prizes for students, costumed fun for children such as Elmo, Blue, Dora the Explorer, and the Cookie Monster, live music, sleigh rides, Santa Clause, and a wrapped gift for every students' child that attends.

STUDENT EDUCATION

To keep students informed and up to date on particular issues, NCSAC keeps a constant stream of information going to students. This takes many forms, depending on nature of the information. This term, the biggest issues have been the possibility of a faculty strike within the college system and the provincial wide tuition freeze. NCSAC has been meeting and discussing this issue with students in the hallways and at tables, advertising by all forms of media.

In addition to this, NCSAC runs continual events and promotional campaigns to promote ourselves, student clubs, and the College Student Alliance (CSA). These events are geared towards student learning, and about what is offered through NCSAC and the CSA, what events are going on, and many other items. One item is the H1N1 prevention program and information for students. Through the use of our website, advertising boards, and other outlets, NCSAC has continually strived to keep students up to date.

STRATEGIC PLAN

When the current NCSAC members came into office, there was a discussion about the continued direction of the NCSAC Corporation in regards to major projects. After a great deal of discussion, the two areas of interest that were identified were the Green Strategic Plan and the Student Representative Strategic Plan. Each campus worked on their own plan for four months before making a presentation in January 2010.

The Green Strategic Plan will allow NCSAC to implement green initiatives for students. The Welland NCSAC members working on this Strategic Plan identified many possible ways of doing this, from general paper and waste conservation, to energy efficiency, to student involvement. These members have identified objectives that can be achieved within the time frame of this year and part of next year that would allow for a greener campus at minimal cost to NCSAC and students.

The Student Representative Strategic Plan is one designed to get students involved with student government on campus. The main premise of this Strategic Plan item is to develop a "street team" structure for students to be a part of. By volunteering their time and efforts, we hope to accomplish more guerrilla marketing campaigns, educate students of events and services more, and generally create a sense of involvement and leadership. The more students that participate within this program, the more links NCSAC has to the students of the College. This allows for better information transmission, events, and other items that have a meaningful effect on students. Those that volunteer receive leadership experience and the chance to meet other people with the college that want to get involved as well. This Strategic Plan is currently being revised and will be implemented for the coming academic year to be presented to the 2010/2011 NCSAC.

STUDENT CENTRE OPERATIONS

The Welland student centre will close food/bar operations at the end of April due to dismantlement of equipment for relocation to the new Student Centre location. The Welland student centre and student council offices will remain open for students until the end of May at which time the offices will then close to allow for packing of office files and equipment for the relocation of the new student council offices in July. The NOTL student centre will close at the end of July and will feature a limited kitchen menu as well as reduced hours.

New rice and stir fry dishes were introduced to the student centre menus this year to offer healthier food choices to the student body. New draft products were also introduced this year at the request of students. Both have proven to be successful.

Both campus student centres featured themed pub nights and have seen larger turn-outs by only hosting pubs twice a semester for a large scale event. The comedian and all you can eat pasta nights have proved to be a student favourite along with the traditional Halloween and Oktoberfest events.

Renovations at the NOTL student centre were completed at the end of August and ready for September operations with a very positive reaction from the student body. New student centre furniture will be purchased this summer for the NOTL student centre. The hiring of two additional part time kitchen staff has proved successful as there have been few negative comments from students regarding their wait time for the food orders.

The most noted cause of concern in regards to evening operations is that licensed security are to be on staff during any evening event when I.D. is checked at the door whether a 19+ only or all ages event. The student centre now sub-contracts the Niagara College security personnel to ensure all regulations regarding the security act are adhered too.

The Master Plan Committee and the Student Centre Management Committee are reviewing WC student centre operations and are considering operating the new centre and convenience store Monday – Thursday from 9:00 AM to 9:00 PM and 9:00 AM to 5:00 PM on Fridays. The centre will remain open past 9:00 PM during varsity events. The NOTL student centre increased their hours of operation to be open to 6:00 pm as requested by students. Unfortunately there are few to no students taking advantage of the later hours. The hours of operation will be 9:00 AM to 5:00 PM in the 2010/2011 academic year.

SPECIAL PROJECTS & INITIATIVES

The Student Centre Master Plan Committee has continued to meet regularly. The new student centre which will be located at the Welland Campus will be attached to the athletic wing. The second floor will feature a lounge area which will allow patrons to view varsity games from the lounge area. The student council offices will also be located on the second floor. A club meeting room is being incorporated into the plans as well as a larger student council meeting room that can be booked by student groups. A convenience store will also be opened and located on the ground floor.

Debit machines were brought into both student centres in January and are being utilized on a regular basis. The ATM machine will remain in the WC student centre.

STUDENT CENTRE FINANCIAL REPORTS				
Operation As of Jan. 29, 2010	Year to Date 2009 Exp.	Year to Date 2010 Exp.	Year to Date 2009 Rev.	Year to Date 2010 Rev.
After Hours	(72,451.59)	(67,521.30)	87,443.00	79,428.96
Alexander Davidson's	(54,668.93)	(54,559.37)	80,987.01	70,153.18
Armoury Kitchen	(32,479.63)	(35,948.10)	34,044.58	35,740.18
Knights Quarters	(28,624.33)	(32,533.27)	29,948.08	36,949.38
Total	(188,244.48)	(190,562.04)	232,422.67	222,271.70

To date the student centre operations which encompass both the Welland and NOTL student centres are seeing a decrease in revenues in comparison to the same period for the 2008/09 fiscal year. Both bar operations are seeing a decrease in beverage revenues while both kitchen operations are seeing an increase in food revenues. Potential revenues generated from Student Centre operations are used for equipment purchases, major repairs, student entertainment and events as well as future renovations.

Audited statements of food and beverage operations for the Niagara College Student Administrative Council for year ended March 31, 2009 shows an excess of revenue over expenditures of approximately \$20,000. These funds will become part of the surplus account which was used for the WC and NOTL student centre furniture.

2008/2009 AUDITED FINANCIAL REVIEW

Audited statements for the Niagara College Student Administrative Council for year ended March 31, 2009 shows an excess of revenue over expenditure of \$322,673 which includes the food and beverage operations. These funds will become part of the surplus account which has been earmarked for the purchase of kitchen equipment, student centre furniture (both Student Centres) as well as office/ meeting room furniture for the new WC student centre.

INCOME STATEMENT TO DATE

REVENUE: SAC

Student Activity Fee	411,495.28
ATM Revenues	2,567.05
Fundraising Initiatives	1,324.60
Photo Copy	249.28
Interest Income	-1,284.62
Grad book Revenue	9,926.74
Handbook Revenue	29,454.01
Excursions & Special Events	3,267.18
Miscellaneous Revenue	791.26
Health Care Plan College Revenue	1,672,015.37

Health Care Provider Returns	793.15
U Pass Fee	1,139,111.00
Health Plan SAC Opt Ins	23,280.05
SAC Cares Program	2,080.00
TOTAL REVENUE: SAC	<u>3,295,070.35</u>

REVENUE: STUDENT CENTRES

Non-alcohol Beverages Revenue	7,792.22
Liquor Revenue	24,915.54
Beer Revenue	100,152.88
Student Centre's Video/Pool	6,473.05
Rental & Function Fee	5,917.45
Merchandise Revenue	170.00
Coat Check/Door Revenue	466.46
Bar Cash Over/Short	-12.39
Kitchen Food Revenue	70,320.10
TOTAL REVENUE: STUDENT CENTRES	<u>216,195.31</u>

TOTAL REVENUE	<u>3,511,265.66</u>
----------------------	---------------------

EXPENSES: SAC

Student Handbooks	30,528.29
Club Donations	1,337.86
SAC Cares Program	3,306.64
RRSP Expense	6,079.45
WSIB Expense	5,169.75
Advertising Expense	5,095.51
Office Supplies	8,063.52
Telephone/Fax Expense	8,286.42
Staff Professional Development	13,989.32
Training & Travel Expenses	11,773.83
SAC Leadership Conferences	11,132.87
Equipment Expense	2,209.09
Postage/Freight/Duplicate	2,322.29
Bank Service Charges	2,432.61
Donations	300.00
Corporate Donations	1,000.00
Professional Fees	5,590.45
Insurance Fees	21,375.63
Xerox Expense	1,508.20
Grad book Expense	24,137.95
Excursion Expense	9,758.62
Student Groups	200.00
Special Events Expense	51,734.29

Promotional Expense	23,709.76
President Expense Account	155.51
SAC Expenses	769.69
Promos: Student Centre	8,603.29
Entertainment: Student Centres	14,696.80
Utilities	706.01
Cleaning Expenses	884.40
Membership Fees	29,975.50
Miscellaneous Expenses	0.44
Renovations	25,285.44
Health Care Opt Outs	290,898.40
Health Care Premiums	788,052.49
U>Pass Expenses	723,204.15
TOTAL EXPENSES: SAC	<u>2,134,274.47</u>
EXPENSES: STUDENT CENTRES	
Non-alcohol Beverage Expense	4,529.20
Liquor Expense	7,286.21
Beer Expense	48,568.04
Groupex Bar Discount	-509.13
Waste/Spillage	303.95
Bar Supplies	2,035.24
Cleaning Expense	7,685.41
Repairs & Maintenance	9,820.59
Utilities	1,319.52
Merchandise Expense	1,064.01
Rental Expense	611.90
Equipment Expense	10,122.15
Student Centres Miscellaneous Exp.	14.82
Kitchen Food Expense	32,792.38
Groupex Food Discount	-266.11
Kitchen Equipment Expense	966.78
Kitchen Miscellaneous Expense	63.79
TOTAL EXPENSES: STUDENT CENTRES	<u>126,408.75</u>
WAGE EXPENSES	
Wages	321,198.59
EI Expense	7,412.94
CPP Expense	12,168.55
TOTAL EXPENSES: WAGES	<u>340,780.08</u>
TOTAL EXPENSE	<u>2,601,463.30</u>
NET INCOME	<u>909,802.36</u>

* To date only a portion of the student health care premiums and the student U>pass transit expenses have been paid.

STUDENT U>PASS PROGRAM

Sticker Distribution Report

NOTL

Program Type	Eligible Students	%	2009				2010				2009			
			Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.
Sept. Start Full Time	3253		903	314	57	54	37							
Ontario Street	215		90	14	3	1								
MMC	35		19	0	0									
Other	12		12											
Jan. Start Full Time	426						149							
May Start Full Time	312										100	5		
Ontario Street Jan							25							
Ontario Street May	27										18			
Totals	4280	42%	1024	328	60	55	211	0	0	0	118	5	0	0

Welland

Program Type	Eligible Students	%	2009				2010				2009			
			Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.
Sept. Start Full Time	3866		1454	163	63	41	27							
Welding	7		1	3										
Jan. Start Full Time	382						101							
May Start Full Time	258										136			
Totals	4517	45%	1458	166	63	41	150	0	0	0	136	0	0	0

STUDENT U>PASS PROGRAM REVIEW

Due to the high volume of users, both the Niagara Falls and St. Catharines transit have had to put on extra buses for the 8:00, 1:30 and 5:30 runs to accommodate students. Unfortunately there will be an unforeseen increase to our transportation expenses for the 2009/10 budget to accommodate the extra buses required to meet the student needs.

Extra runs are being introduced for students that have classes till 5:30 and 6:30 pm. Based on these student timetables additional runs will be added to the summer transit lines. Summer transit will be available for students from May 1st till August 31, 2010. To date there is no indication that the town of Fort Erie will be running a summer transit line to Niagara Falls.

Meetings will be held with the Welland, St. Catharines, and Niagara Falls transit authorities to review fall transit schedules and budgets in March.

Recommended Changes for Fall Transit:

Run a St. Catharines run from the Pen Centre  Brock University  NOTL Campus

Schedule two buses to be available for the 8:00 AM St. Catharines run

Add an additional run from the NOTL campus at 1:30 PM and 6:30 PM

Adjust the times for the Brock University and Niagara College run to better suit class schedules at the Welland Campus.

The U>Pass fee will be increased from \$65.00 per term to \$66.00 per term to keep up with the regular inflation rates passed on to NCSAC by the Regional Transit Authorities. Also this will allow for a donation to the city of Port Colborne and the Township of Fort Erie to keep their municipal runs operational and accessible to Niagara College students.

STUDENT BENEFITS SUMMARY

1,374 of the 6,936 students, who were charged the Health Care Fee, successfully opted out between August 24th and September 25th, 2009. An additional 759 students were added to the benefits as of January 29th, 2009 which includes those who purchased the benefits package.

With the poor status of the economy and high rates of unemployment, a number of students chose to cancel their automatic opt out as they have found themselves without benefits this year.

No Health Care Appeals were filed in the Fall 2009 semester.

The fall refund cheques were processed on October 9th however due to a problem with delivery through Canada Post, the refunds were not available to students until early November.

The online opt out for January start students was available from December 28th, 2009 until January 29th, 2010. The final numbers of those who opted out are not available at this time.

SPECIAL PROJECTS & INITIATIVES

This year NCSAC considered proposals from other student benefits providers. After a review of the proposals, the Board of Directors agreed to sign a three year rate-guaranteed contract with ACL Student Benefits, our current provider.

A greater number of students are choosing to purchase family benefits. As a result of the effects of the down-swing in the economy, many families are losing the benefits they had through employment. This has also led to a decrease in the number of opt outs and/or cancellation of the automatic opt outs in the 2009 Fall semester as well as the large increase in family applications.

STUDENT BENEFITS REPORTS

As of February 1st, 2010

Regular Student Benefits	Fall 2009 Enrolment	Individual Opt Ins*	Opt Outs	Total on Plan	% of Enrolment Remaining on Plan
September** 2009	6909	27	1374	5562	80%
January 2010	756	4	n/a	n/a	n/a
Total to Date	7665	31			n/a

** The September enrolment numbers do not include International students nor those students on full time non-academic coop placements during the Fall 2008 term.

*Individual Opt Ins may still increase as the deadline to apply does not expire until March 5th.

Individual & Family Applications	As of October 30 th , 2009	As of March 5 th , 2010	Online Applications	Total Family	Total Individual
Fall Family	50		38	88	
Fall Individual	27				27
Winter Family		6		6	
Winter Individual		4			4
Total				96	31

The total family applications processed for 2008- 2009 was 78 which indicates an increase of 22% for 2009 – 2010. The numbers of mature students attending Niagara as well as the effects of the down-swing of the economy are suspected to be the reasons for this large increase.

*An additional 31 students who were not included in the enrolment files, opted into the benefit package; however, there is still a little over one month left before the deadline to opt in expires.

*The number of family and individual applications may still increase as the deadline for applications does not expire until March 5th, 2010.

RECOMMENDATIONS

It is recommended that the price for individual and family applications be increased next year as the majority of claims are being submitted by these applicants. The high rate of claims being paid for these members may affect the overall rates for individual students in the future.

The Student Administrative Council has decided that no increase to the cost of student benefits is necessary for 2010-2011; however, it is recommended that a minimal increase be considered for 2011-12 as claims are rapidly increasing each year.