

AGENDA
Board of Directors Meeting
September 14, 2016; 7:00 p.m.
Welland Campus
SAC Boardroom, SA208

Chairperson: Christine Williams

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| 1. Declaration of Conflicts | 1 min |
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Items for Approval

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| 2. Approval of Agenda | 1 min |
| 3. Approval of Motions | 1 min |
| 4. Auditor's Report – Dawn Lagesten, KPMG | 20 min |
| 5. Program Quality Assurance Committee – David Veres | 15 min |
| 6. Approval of Previous Meeting Minutes – April 4, 2016 | 2 min |
| 7. Bills & Income Statements – Karen Marasco | 2 min |
| 8. President Report – AliceMary Nakiwala | 10 min |
| 9. Verbal Campus Update – Fred Donkor/Ryan Huckla/Gerica Layola | 5 min |

Action Items

Point of Interest Items

- | | |
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| 10. Transit Issues – AliceMary Nakiwala | 20 min |
| 11. Yellow Umbrella Project – Fred Donkor/Ryan Huckla | 10 min |
| 12. CSA Update – AliceMary Nakiwala | 5 min |

Items for Decision/Discussion

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| 13. CSA Bid – AliceMary Nakiwala | 10 min |
| 14. Agenda Items for Next Meeting | 2 min |
| 15. Next Meeting | 2 min |

Board of Directors Meeting
September 14 2016; 7:00 p.m.
Welland Campus
SAC Boardroom, SA208

Present: Karen Marasco Christine Williams Adam Maiolo Myra Pisano
Jennifer Olm AliceMary Nakiwala Fred Donkor Jared Dawson-Klein
David Dominguez Aman Arora Ryan Huckla Chelsea Mizzi
Jennifer Siman Ryan Krafft Cameron McDonald Gerica Layola
Lesley Calvin Matthew Davies

Guests: Steve Kosh Dawn Lagesten David Veres Vince Malvaso

Regrets: Heather Storey Vineet Bhatia

Scribe: Courtney Walker

This meeting was called to order at 7:00 p.m. and chaired by Christine Williams.

Action Items

SAC 1.1	<p>Declaration of Conflicts The following conflicts were declared:</p> <p>None.</p>	
SAC 1.2	<p>Items for Approval Approval of Agenda</p> <p>Motion made to approve the agenda for the September 14, 2016 Board of Directors meeting as submitted.</p> <p>Motioned by: Fred Donkor Secoded by: Ryan Krafft</p> <p>All in Favour, Carried.</p>	
SAC 1.3	<p>Items for Approval Approval of Motions</p> <p>Motion made to approve the prepared motions for the September 14, 2016 Board of Directors meeting as submitted.</p> <p>Motioned by: Ryan Krafft Secoded by: Chelsea Mizzi</p> <p>All in Favour, Carried.</p>	
SAC 1.4	<p>Items for Approval Auditor’s Report – Dawn Lagesten, KPMG</p> <p>Dawn Lagesten from the NCSAC auditing firm, KPMG, reviewed copies of the Draft financial Statements for NCSAC for the year ending March 31st, 2016. These draft financial statements must be approved by the Board before the final report and Corporate Income Tax Return can be filed. KPMG had no disagreements with management on how to report things in the Financial Statements nor did they find any evidence of fraud, errors or illegal acts.</p> <p>Motion made to approve the 2015/16 NCSAC Financial Statements Draft as presented by Dawn Lagesten of KPMG.</p> <p>Motioned by: Ryan Huckla Secoded by: David Dominguez</p>	

	All in Favour, Carried.	
SAC 1.5	<p>Items for Approval Program Quality Assurance Committee – David Veres</p> <p>David Veres held a presentation explaining to the Board that every five years colleges must go through the Quality Assurance Process and it is conducted by the Ontario Quality Council. The program assists in providing feedback, supports the efforts of the Centre for Academic Excellence and acts as an ambassador for students. The program covers six areas: program quality management services, program development, conformity with government requirements, program development & student assessment, existence, monitoring & communication of academic policies & practices and availability & allocation of college wide resources. David spoke to the Board of Directors about the importance of having two student council representatives who will be required to attend two meetings per term. David Dominguez asked if there is a need for separate student representation for domestic and international students and David explained that it is not necessary as the representatives are a rep for the broader student population. AliceMary encouraged the Board to contact her if they are interested in being a representative as the first meeting is scheduled for October 14th and the second November 25th.</p>	
SAC 1.6	<p>Items for Approval Approval of Previous Meeting Minutes – April 4, 2016</p> <p>Motion made to approve the minutes from the April 4, 2016 meeting as submitted.</p> <p>Motioned by: Chelsea Mizzi Secoded by: Aman Arora</p> <p>All in Favour, Carried.</p>	
SAC 1.7	<p>Items for Approval Bills & Income Statements</p> <p>Motion made to accept the Bills and Income Statements as submitted.</p> <p>Motioned by: Jared Dawson-Klein Secoded by: Ryan Krafft</p> <p>All in Favour, Carried.</p>	
SAC 1.8	<p>Items for Approval President Report – AliceMary Nakiwala</p> <p>The President’s Report was sent to the Board at an earlier date for them to review.</p> <p>Motion made to accept the President’s Report as submitted.</p> <p>Motioned by: Jared Dawson-Klein Secoded by: Ryan Krafft</p> <p>All in Favour, Carried.</p>	
SAC 1.9	<p>Items for Approval Verbal Campus Update – Fred Donkor/Ryan Huckla/Gerica Layola</p> <p>Fred Donkor, Niagara-on-the-Lake Campus: Fred Donkor told the Board about the various activities that the Niagara-on-the-Lake council has participated in for this year’s Orientation, including Minute to Win It where over 200 students attended, Karaoke at The Armoury, Monsters of Schlock stunt show and the NC Colour Dash that was held at the Welland Campus. Since the start of the Rise and Shine Breakfast Program, Fred and the Niagara-on-the-Lake Directors have spent time promoting the program and recruiting volunteers. One group has submitted a Club Application and they are ready to sanction the club at their next Executive Meeting. The Niagara-on-the-Lake team continues to meet to plan social events for the term and begin planning for the October YUP Campaign.</p>	

	<p>Ryan Huckla, Welland Campus: Ryan Huckla updated the board on successful September Orientation week which included a Glow Party, Smash Bro’s Tournament and the NC Colour Dash. Ryan has spent a significant amount of time fulfilling his Executive Vice President duties. He has scheduled one-on- one meetings with each Director to discuss their roles and obligations for the remainder of the school year and created an office cleaning schedule detailing duties for each Director. Ryan held his first power hour meeting which allows the Director’s to review and discuss the meeting materials prior to Executive Meetings. As of right now, the Welland campus is gearing up for the Randy and Mr. Lahey event which will take place in The Core on Tuesday September 20th and beginning to plan for the upcoming YUP campaign. There have been two groups who have submitted Club Applications: NCSAC Merge and the NCSAC Indigenous Craft Club. These clubs will be discussed at the Welland Executive Meeting which will be on September 20th. Ryan has attended the Rise and Shine Breakfast Program on Tuesday and Thursdays.</p> <p>Gerica Layola, Niagara Falls Campus: Gerica Layola informed the Executives that she has been working at the Niagara Falls Campus since May. Since May they have held an Ice-cream Social, Beach Party and a Corn Roast at the end of the school year where roughly 200 students attended. Gerica has spent time planning a Fun Fair to kick off the school term, a Harvest Hallowe’en Party and is in the process of planning the Christmas Party. The Breakfast Program began on September 12th where approximately 100 students attended. Several departments at the Niagara Falls Campus pitched in.</p>	
<p>SAC 1.10</p>	<p>Point of Interest Items Transit Issues – AliceMary Nakiwala</p> <p>AliceMary updated the Board on the issues we have been facing with transit. Due to overcrowding on the buses in Niagara Falls, particularly in the mornings, students are being left behind and creating chaos when entering the bus. AliceMary explained to the Board that there is not enough money in the budget to add more buses. After contacting Vince Malvaso, they were able to add two additional buses in the morning leaving the Morrison/Dorchester hub. Karen Marasco explained that the preliminary budget seemed to work, but after the school year began more buses were required. After speaking with Niagara Falls Transit, it was determined that extra busing would cost \$33,000.00. Pelham Transit has been in contact with AliceMary and Karen to sign a contract for busing in Pelham which will cost \$10,000.00. Since the integration of the new Game Development program between Brock University and Niagara College, there has been an influx of students riding the buses which is causing overcrowding. Vince suggested before committing to adding more busing, they should speak with registration to determine the number of students in this program and how many require transportation. This will be discussed at the upcoming transit meeting being held on October 4th. Karen explained that at the upcoming meeting with the International Department, they will speak with them about bus etiquette and the cost of U-Pass fees for International Students. AliceMary encouraged the Board to promote the Transit Ambassadors role to the student body.</p>	
<p>SAC 1.11</p>	<p>Point of Interest Items Yellow Umbrella Project – Fred Donkor/Ryan Huckla</p> <p>NCSAC is getting ready for another year of promoting the CSA Mental Health Campaign- Yellow Umbrella Project. The campaign’s goal is to reduce the stigma of Mental Illness and to introduce students to different services in the area that they can access. This campaign is a weeklong event offering events and activities to raise awareness for Mental Health. The Board has discussed having something yellow installed in the courtyards to signify the start of YUP Week and to promote ways to cope or manage stress before it further develops into anxiety or depression. Ryan Huckla and Fred Donkor informed the Board that several of the YUP week events will be mirrored at the Niagara-on-the-Lake and Welland Campuses. In addition NCSAC will be hosting several activities throughout the week including: Therapy Tails, a Drum Circle, Video Games in The Core & Armoury and confessionals. Matthew Davies suggested integrating with Brock University for the United Way Fundraiser and have SAC member’s involvement while wearing yellow to raise awareness.</p>	
<p>SAC 1.12</p>	<p>Point of Interest Items CSA Update – AliceMary Nakiwala</p> <p>AliceMary Nakiwala attended a CSA Conference at the beginning of the summer and found it to be very</p>	

	<p>informative and took several notes to share with the Board. She explained that over the course of the summer CSA welcomed their new General Manager, Jennifer Howarth and that CSA will be giving NCSAC a \$150.00 donation for YUP Week. AliceMary explained that once again this year they will be collecting Food Bank Points through CSA to receive a grant.</p>	
<p>SAC 1.13</p>	<p>Items for Decision/Discussion CSA Bid – AliceMary Nakiwala</p> <p>AliceMary explained to the Board that she would like to get their approval on placing a bid to host the College Student Alliance Conference for February 2017. The CSA Conference takes place three times a year: May, October and February and is hosted at different colleges. By placing a bid to host the conference, it will allow all board members to attend as it is generally expensive to send several delegates.</p> <p>Motion made to allow NCSAC to place a bid to host the CSA February Conference.</p> <p>Motioned by: Ryan Krafft Seconded by: Jared Dawson-Klein</p> <p>Discussion: Chelsea Mizzi asked if there is a cost involved placing a bid? AliceMary explained that there is no fee associated with the bid, but they must be able to sell CSA on the idea of NCSAC hosting the conference. Lesley Calvin inquired how many people are expected to be in attendance? AliceMary explained there are three hundred delegates in attendance. Matthew Davies was concerned with the ongoing and upcoming construction taking place at both the Niagara-on-the-Lake and Welland campuses, but Karen explained that the conference will be held off site at a meeting facility.</p> <p>All in Favour, Carried.</p>	
<p>SAC 1.14</p>	<p>Items for Decision/Discussion Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • CSA Update • Transit Update • Capital Vision Update • Canada’s Wonderland Hallowe’en Haunt Excursion • Food Bank • CSEL & Athletics Update 	
<p>SAC 1.15</p>	<p>Items for Decision/Discussion Next Meeting</p> <p>The next meeting is to be held on October 12, 2016 at the Niagara-on-the-Lake campus at 7:00 p.m. Room: W212.</p>	

There being no other business, the meeting was adjourned at 8:40 p.m.

Approved:

AliceMary Nakiwala
President