



AGENDA
Board of Directors Meeting
November 16 2015; 7:00 p.m.
Welland Campus
SAC Boardroom, SA208

Chairperson: Chris Williams

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| 1. Declaration of Conflicts | 1 min |
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Items for Approval

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| 2. Approval of Agenda | 1 min |
| 3. Approval of Motions | 1 min |
| 4. Approval of Previous Meeting Minutes – October 19, 2015 | 2 min |
| 5. Bills & Income Statements – Karen Marasco | 2 min |
| 6. New Business | 2 min |
| 7. President Report – Shane Malcolm | 10 min |
| 8. Verbal Campus Update – AliceMary Nakiwala/Matt Cowell/Volodymyr Kravchenko | 5 min |

Action Items

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| 9. Healthy@NC – Fred Donkor | 10 min |
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Point of Interest Items

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| 10. Executive Directors Report – Jennifer Howarth | 5 min |
| 11. Most Recent Communications Plan – Adam Maiolo | 10 min |
| 12. Elections Key Dates and Information 2015-2016 – Jenn Howarth | 10 min |
| 13. Transit Riders of Niagara – Jenn Howarth | 10 min |
| 14. Niagara Falls Campus Food Operations – Jenn Howarth | 10 min |
| 15. Christmas Tree – Samantha Cianchino | 2 min |
| 16. Entrepreneurship Week – Shane Malcolm | 10 min |
| 17. Class Rep Update – Shane Malcolm | 5 min |
| 18. Ancillary Fees – Shane Malcolm | 10 min |

Items for Decision/Discussion

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| 19. Student Progression Procedure – Shane Malcolm | 10 min |
| 20. Children’s Christmas Party – Brittany Lighthouse | 10 min |
| 21. Staff Christmas Party – Jenn Howarth | 5 min |
| 22. Remembrance Day Donation – Karen Marasco | 5 min |
| 23. New Business | 2 min |
| 24. Agenda Items for Next Meeting | 2 min |
| 25. Next Meeting | 2 min |

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ncsac.ca

Board of Directors Meeting
 November 16 2015; 7:00 p.m.
 Welland Campus
 SAC Boardroom, SA208

Present: Jenn Howarth Karen Marasco Chris Williams Adam Maiolo
 Myra Pisano Shane Malcolm AliceMary Nakiwala Alex Sobschak
 Ryan Huckla Jamie-Lynn Gillingham Brittany Lightheart Nimisha Sumathi
 Samantha Cianchino Matt Cowell Fred Donkor Matt Burnip
 Marcus Herrod Volodymyr Kravchenko

Regrets: Jennifer Olm Vince Malvaso Lesley Calvin

Scribe: Heather Storey

This meeting was called to order at 6:58 p.m. and chaired by Chris Williams.

Action Items

SAC 5.1	<p>Declaration of Conflicts The following conflicts were declared:</p> <p>None.</p>	
SAC 5.2	<p>Items for Approval Approval of Agenda</p> <p>Motion made to approve the agenda for the November 16, 2015 Board of Directors meeting as amended.</p> <p>Motioned by: Samantha Cianchino Seconded by: Nimisha Sumathi</p> <p>Discussion: Shane pointed out that Agenda Item #8 should be amended to 'Campus Update' and also to include Volodymyr Kravchenko to update the Board on the recent happenings of the Niagara Falls campus. It was also stated that Agenda Item #15 should be allocated 2 minutes.</p> <p>All in Favour, Carried.</p>	
SAC 5.3	<p>Items for Approval Approval of Motions</p> <p>Motion made to approve the prepared motions for the November 16, 2015 Board of Directors meeting as submitted.</p> <p>Motioned by: Jamie-Lynn Gillingham Seconded by: Brittany Lightheart</p> <p>Discussion: Karen stated that Agenda Item #22 'Remembrance Day Donation' should be allocated to the SAC Cares Donation budget.</p> <p>All in Favour, Carried.</p>	
SAC 5.4	<p>Items for Approval Approval of Previous Meeting Minutes – October 19, 2015</p> <p>Motion made to approve the minutes from the October 19, 2015 meeting as amended.</p> <p>Motioned by: Matt Cowell Seconded by: Jamie-Lynn Gillingham</p> <p>Discussion: Shane brought up that in the Capital Vision Update it states that the renovations for the</p>	

	<p>Niagara-on-the-Lake ground floor will begin May 1, 2015 and will be completed by Fall 2016. The minutes for the Capital Vision Update should read:</p> <p><i>Teresa explained that the renovations for the Niagara-on-the-Lake ground floor will begin May 1, 2016 and will be completed Fall 2016.</i></p> <p>All in Favour, Carried.</p>	
SAC 5.5	<p>Items for Approval Bills & Income Statements</p> <p>Motion made to accept the Bills and Income Statements as submitted.</p> <p>Motioned by: Alex Sobschak Seconded by: Matt Cowell</p> <p>All in Favour, Carried.</p>	
SAC 5.6	<p>Items for Approval New Business</p> <ul style="list-style-type: none"> • Rise & Shine Donation – Shane Malcolm • NCSAC YouTube Star Search – Shane Malcolm • Director of Student and Community Relations Position Update (Welland) – Shane Malcolm • Health Plan RFP – Karen Marasco • Scholarship Update – Karen Marasco • Police Foundation Trip – Samantha Cianchino • NC Bowls – Adam Maiolo <p>Motion made to approve New Business.</p> <p>Motioned by: Fred Donkor Seconded by: Samantha Cianchino</p> <p>All in Favour, Carried.</p>	
SAC 5.7	<p>Items for Approval President Report – Shane Malcolm</p> <p>The President’s Report was sent to the Board at an earlier date for them to review. Shane Malcolm outlined the many activities and meetings he has participated in over the past month.</p> <p>Motion made to accept the President’s Report as submitted.</p> <p>Motioned by: AliceMary Nakiwala Seconded by: Matt Burnip</p> <p>Discussion: Samantha asked for clarification on the Penn Financial \$25,000 Scholarship Sponsorship. Shane explained that the money will be given to the Foundation office and will become a part of the pool of money that scholarships are drawn from.</p> <p>All in Favour, Carried.</p>	
SAC 5.8	<p>Items for Approval Campus Update – AliceMary Nakiwala/Matt Cowell</p> <p>AliceMary Nakiwala, Executive Vice President, Welland Campus AliceMary updated the Board on the recent events at the Welland Campus. In October, NCSAC hosted a Halloween Pub Night on October 21, 2015 and also had a showcase photo booth where students were encouraged to wear their costumes and have their photo taken. The photos were then posted on the NCSAC Facebook page and the three students who had the most ‘likes’ won gift card prizes. In addition, Ryan hosted a ‘Deal or No Deal’ contest based on the TV game show and gave away \$370.00 over 5 days.</p>	

Another event that Ryan has planned is the 'NCSAC Hungry Games' where students are required to donate a \$2.00 buy-in, with all money going to the Student Emergency Food Bank. There have been 50 people who have signed up so far, and the winner will receive a \$200.00 prize. As of today there has been 8 'captures' which means that only 42 students remain in the contest. The Healthy@NC Vendor Fair was a success and many external vendors attended the event to educate students on their services. Samantha has been working on the Christmas Tree Toy Drive as well as planning and organizing a Volunteer Recruitment Party in hopes of having more students sign up to volunteer with NCSAC. Samantha will be serving pizza at the party as an incentive. The NCSAC has sanctioned the Media Design Club, and Jamie-Lynn has been working with Alex to create videos that would highlight specific clubs on NCSAC's social media platforms. Jamie-Lynn will also be hosting a 'Club Showcase' on December 2, 2015 where student clubs will be encouraged to attend and display their talents. AliceMary has taken the lead in organizing the activities that NCSAC will be doing at the Welland campus for Student Appreciation Day which will include a prize wheel, limbo, hula hoops, hot chocolate and popcorn. She also facilitated the Class Rep meeting for the Welland students where 21 students attended.

Matt Cowell, Executive Vice President, Niagara-on-the-Lake Campus

Matt provided details about what has been happening at the Niagara-on-the-Lake campus. Brittany has hosted a few Karaoke nights which has all been very successful. She has contacted Showcase Entertainment and has secured them to come in every month. Brittany also hosted an "Anything But Clothes" (ABC) Pub Night, the turnout was low, but the students who did attend enjoyed the theme. The Niagara-on-the-Lake executive team attended the Blue and White Home Opener at the Welland campus to support the Niagara College Knights Men's and Women's Volleyball game on October 22, 2015. Matt led the first Class Rep meeting at the Niagara-on-the-Lake campus and had approximately 15 student in attendance. Niagara-on-the-Lake campus also hosted another successful Healthy@NC Vendor Fair. The Rise & Shine Breakfast Program continues to serve breakfast to over 180 students every Tuesday and Thursday. Matt touched on some upcoming events, including: Singer Songwriter Circle on Tuesday November 17, 2015, Pool Tournament Thursday November 19, 2015, Open Mic Night Thursday November 19, 2015, and finally Toonies for Tots in December.

Volodymyr Kravchenko, Director of Student Affairs, Niagara Falls Campus

The Niagara Falls campus held a drop-in Thai Chi class during the Healthy@NC Vendor Fair, however no students showed up, Volodymyr stated this was due to class schedules. There were also Therapy Tails present, which received a lot of positive feedback from students. Volodymys also organized a table tennis tournament where 16 students participated. The planning of the tournament proved to be very difficult to organize due to scheduling conflicts. There have been 6 who have signed up to be a Class Rep, however Volodymyr pointed out that it is difficult to have students invest in taking part in this type of program because they are only a student for 1-2 terms. Volodymyr noted that there are not any Class Rep's from the Hairstyling program. Niagara Falls campus also sanctioned their first club: NCSAC Pool Club. The executive club members plan to organize a pool tournament. In addition, Volodymyr has spoken with Sandy Mocsan, SAC Services Assistant, in coming up with ideas to get students more involved on campus. Lastly, Volodymyr also organized a raffle where students had to purchase tickets for a chance to win one of two prizes: a Lush Cosmetics gift basket, and a Hairstyling gift basket. Over 223 tickets were sold, with all of the funds raised going to the Student Emergency Food Bank. Since September the Niagara Falls campus has received \$400.00 in Food Bank donations.

**SAC
5.9**

**Action Items
Healthy@NC – Fred Donkor**

Fred updated the Board on the plans for the monthly Healthy@NC events. The planning committee have decided to focus on a different topic each month in order to create a more holistic experience for Niagara College students.

December 2015: Impaired Driving

There will be a 'beer goggle' challenge where students will have to navigate their way through an obstacle course. This activity will be engaging for students and will also should them how their ability to drive is impaired. In addition students will be educated about various smartphone apps they can download, such as 'Sober App' and 'Operation Red Nose'.

	<p><u>January 2016: Healthy Eating</u> Students will be greeted from the Holiday Break with a ‘Welcome Back Hot Breakfast’ on Tuesday January 19, 2016. This will be the first Rise & Shine Breakfast Program of the new semester and will include healthy food options.</p> <p><u>February 2016: Sexual Health</u> NCSAC will host ‘Sexy Bingo’ at the Welland and the Niagara-on-the-Lake campuses. In addition, NCSAC would like to partner with representatives from Public Health to educate students about the importance of Sexually Transmitted Infections (STI) testing. Students will also be given free condoms.</p> <p><u>March 2016: Physical Fitness</u> Each campus will host their own Dodge Ball Tournament to take place in their respective gym facility.</p> <p><u>April 2016: Mental Health</u> A colouring station will be set up where students will be encouraged to take some time for self-care. The colouring/activity books will be given out to students to take home.</p> <p>Motion made to approve \$3,000.00 for the monthly health initiatives for the Healthy@NC campaign allocated from the Global Campaigns budget.</p> <p>Motioned by: Fred Donkor Seconded by: Jamie-Lynn Gillingham</p> <p>Discussion: There was some concern about scheduling time in the Gym’s for the Dodge Ball Tournaments. Fred explained that he will be contacting the Athletics department, however if there is a scheduling problem, then in lieu of a Dodge ball Tournament, an obstacle course will be organized. There was also a concern of amount remaining in the Global Campaigns budget. Jenn assured the Board that if need be, money can be reallocated to the Global Campaigns budget. Fred will continue to work with Alissa Trivieri, Niagara-on-the-Lake Programming Assistant, and Ron Bauman, Welland Programming Assistant, to finish the planning for the Healthy@NC initiatives.</p> <p>All in Favour, Carried.</p>	
<p>SAC 5.10</p>	<p>Point of Interest Items Executive Directors Report – Jenn Howarth</p> <p>The Executive Director’s Report was sent to the Board at an earlier date for them to review. Jennifer Howarth explained to the board that she will be presenting an Executive Director’s Report monthly.</p> <p>Discussion: Jenn explained that having students vote through Blackboard for the Elections has become very antiquated, as many challenges have been encountered with the software in the past. Therefore, Jenn and Adam have been looking at alternative software for voting. It was asked if the NCSAC Student Life Mobile App has the capability of having students vote directly on the App. Adam explained that the App software does not offer voting capabilities yet, however OOHLALA is working on it as part of a standard upgrade for next year. He further explained that if NCSAC would like OOHLALA to develop custom software with voting capabilities this year, it would be an additional cost. Adam will contact Maxwell, the web designer who reformatted the NCSAC website, to see if he can create a custom voting page for the NCSAC Elections. Jenn stressed that this is important in order to have control over our voting system.</p>	
<p>SAC 5.11</p>	<p>Point of Interest Items Most Recent Communications Plan – Adam Maiolo</p> <p>Adam will send out the most recent Communication Plan to the Board tomorrow. He encourages everyone to e-mail any questions, recommendations or concerns and to offer feedback in regards to the document. It is an in-depth document that addresses all internal and external forms of communications. This will help guide the NCSAC forward and will also help with incoming Boards. Shane asked if there is any way to put some documentation into the Communications Plan to act as a safeguard to protect the integrity of the Communications Plan. Jenn explained that it would be difficult to place a safety measure</p>	<p>Adam Maiolo</p>

	<p>in the document, as a future Board of Directors could obliterate the document, if they choose, although it would be highly advised against. At the next Board of Directors meeting Adam will present the Communications Plan to be approved in premise.</p>	
<p>SAC 5.12</p>	<p>Point of Interest Items Election Key Dates and Information 2015-2016 – Jenn Howarth</p> <p>This year, Jenn has proposed to have an Elections Fair model in lieu of the Debates. In previous years, the ‘debates’ have been more of a question/answer structure, and not a true debate. In regards to the Presidential candidates, one Presidential Town Hall has been booked and will take place at the Niagara-on-the-Lake campus in The Armoury on February 11, 2016. Candidates will be asked to present their platforms for Presidency; this will be live-streamed to the Welland and Niagara Falls Campus; there will also be a link imbedded on the NCSAC website. Jenn will be outsourcing an impartial facilitator, perhaps a Political Science professor from Brock University. In addition, NiagaraTV have offered to produce this event. Jenn asked the Board to e-mail her with ideas for branding the Elections for the 2016-2017 year.</p>	
<p>SAC 5.13</p>	<p>Point of Interest Items Transit Riders in Niagara – Jenn Howarth</p> <p>Jenn and Shane have developed a new transit initiative, ‘Transit Riders of Niagara’. This campaign will emulate the popular ‘Humans of New York’, which is an on-line blog that catalogues New York City’s inhabitant’s experiences. It is a well-known problem that the Transit system in the Niagara Region is less than desirable, and now residents of Niagara are taking notice. Public Transit is now being recognized as an essential service and a social infrastructure for a lot of people. Jenn attended the Niagara Economic Summit where they had a panel discussion about Transit. Jenn and Shane believe that the time is now to launch an advocacy campaign, as it now receiving a lot of attention, especially from local politician, Mayor of St. Catharines, Walter Sendzik who is pushing for one transit system for Niagara. There has also been a desire to bring the GO Transit Bus to the Niagara-on-the-Lake campus. NCSAC has created a ‘Transit Riders of Niagara’ webpage (www.ncsac.ca/getniagaramoving) where all Niagara College students are encouraged to share their compelling stories about their experience, sharing their pain points they have experienced with transit. There is also a Facebook group that Adam has created. Jenn and Adam will be screening each submission to ensure the content is appropriate. After a student submits their experience, they will be contacted to come into the office so Adam can take a photo of them to put on the website to accompany their story. Students will also be encouraged to use the hashtag: #GetNiagaraMoving. The hope is that this campaign will begin first with Niagara College students, but as the campaign grows, it can stem to Brock University students, and then spread to external networks (Anti-Poverty network, Hospitals, High schools, etc.). Finally, once the campaign gains traction, people will be asked to sign a petition on www.change.org; as students share the pain points they have experienced, NCSAC can add common issues to the petition. On December 6-8, 2015 Jenn and Adam will be visiting the transit hubs to give out information cards to the riders to make them aware of the campaign and encourage them to share their stories. Jenn has asked the Board members to come along as well if their schedule allows. Jenn told the Board that NCSAC are advocates for the students and that they are the face of this campaign; they are all encouraged to submit their own stories with their experiences with transit.</p>	
<p>SAC 5.14</p>	<p>Point of Interest Items Niagara Falls Campus Food Operations – Jenn Howarth</p> <p>Shane, Jenn, and Jennifer Olm, Operations Manager, have a meeting tomorrow with Jorge Dominguez, Manager of Conference and Ancillary Services to discuss NCSAC taking over the food operations at the Niagara Falls campus. This would be a relatively quick takeover effective January 2016. This would be a glorified student café model: The menu will be limited, as the space does not allow for a lot of equipment. Jenn explained that she is expecting a loss for the first year of operations, however once the Niagara Falls campus food operations become profitable, NCSAC will have to reevaluate and decide where the revenue stream is going.</p>	
<p>SAC 5.15</p>	<p>Point of Interest Items Christmas Tree – Samantha Cianchino</p> <p>Every year, the NCSAC sets up a Christmas Tree at each campus Library with decorated Christmas tags. The college puts tags on the tree for students with children, and the names that NCSAC puts on the tree</p>	

	<p>are for children from an external charity. These tags have the name, sex, and age of a child. The Niagara College community are encouraged to choose a name tag, buy a gift, and place the new unwrapped gift under the Christmas tree with the decorated name tag. In order to get the word out, Sam will send a picture of the Christmas Tree and send it to Adam to post on NCSAC's social media platforms. The deadline to return an unwrapped present is December 7, 2015 in order for NCSAC to have enough time to wrap the gift and to drop the gifts off at a local charity.</p>	
SAC 5.16	<p>Point of Interest Items Entrepreneurship Week – Shane Malcolm</p> <p>Shane has been working with Rachel Crane from NC TakeOff, Niagara College's hub for entrepreneurial education. In addition, he has also been working with Kyle Rose, Brock University Student Union (BUSU) President, to collaborate on an Entrepreneurship Week. Brock University holds an annual 'Pitch Competition', Blueprint, which is an exciting entrepreneurial business competition designed to kick-start the business ventures of Brock students and alumni. This year, Shane would like to work together with BUSU to include Niagara College students in this competition. This competition will take place in the third week of March and theme is 'Surrogate with Professional Resilience'. This competition will be governed by five pillars: (1) Knowledge; (2) Direction; (3) Balance; (4) Vision; (5) Community and Action. Shane and Kyle would like to invite prestigious Ted Talk speakers to attend the event and speak about vulnerability and leadership. In addition, they are interested in having a celebrity, Big Sean, come and do a presentation on being a young entrepreneur. The majority of funding of this Entrepreneurship Week will be on behalf of BUSU, however Shane and Kyle will also be asking each of the municipalities, and both institutions, to help fund Entrepreneurship Week as this falls under a general youth retention strategy for the Niagara region as a whole. Shane and Kyle will be reaching out to the municipal mayors to take part in this week. A planning committee will be formed of NCSAC and BUSU executive members along with both NCSAC Programming Assistants.</p>	Shane Malcolm
SAC 5.17	<p>Point of Interest Items Class Rep Update – Shane Malcolm</p> <p>So far there are 80 students who have signed up to be their program's Class Rep. Both Executive Vice Presidents held their first meeting on November 2, 2015. There were approximately 21 students who attended the meeting at the Welland campus, and approximately 15 who attended the meeting at the Niagara-on-the-Lake campus. Both sessions went well and the students were engaged. Both Executive Vice Presidents have created their own campus-specific Facebook Groups for the Class Rep's. This social media platform will be used to share information and to send presentations to share with their classes. So far, the feedback that has been received has been positive. Shane encouraged all executive members to attend the Class Rep meetings to support the program. In January, the meetings will be scheduled for the rest of the term.</p>	
SAC 5.18	<p>Point of Interest Items Ancillary Fees – Shane Malcolm</p> <p>Shane explained to the Board that there are compulsory ancillary fees that Niagara College collects from each student on behalf of the NCSAC, including:</p> <ul style="list-style-type: none"> • College Student Alliance Fee • Student Activity Fee • Student Centre Fee • Health Plan Fee • U-Pass Fee <p>Shane, Matt C, AliceMary, and Nimisha sit on the Fee Protocol Committee and will review the compulsory ancillary fees. Jenn also attends the committee meetings to provide guidance and to make recommendations. Once the committee has completed their review, they will bring their recommendations to the Board, who will then recommend to the Board of Governors that the proposed 2016-17 Compulsory Ancillary Fees be approved for the 2016-2017 academic school year.</p>	Shane Malcolm
SAC 5.19	<p>Items for Decision/Discussion Student Progression Procedure – Shane Malcolm</p> <p>Shane updated the Board on a new procedure that David Veres, Associate Vice President Academic and</p>	

	<p>Learner Services, has been working on to change the academic structure. The Student Progression Procedure will be used to identify students who are struggling early on in their academics. This procedure is based on a student's grade point average (GPA). If a student receives a grade between 50-59% they will be placed on academic probation. If a student spends two terms between 50-59% then they will be automatically removed from their program. This will allow student to reevaluate and recognize if the program they were in is a good fit for them. During this process, academic advising will be offered to the student. Students who receive a grade below 50% will be automatically removed from the program. Once a student removed from their program they will have to reapply, or will be placed in the General Arts and Science (GAS) program. It is important for the institution to intervene early on to avoid students reaching graduation, only to realize that they have spent money on tuition and years of studying and cannot graduate because of their academic grades. It was also flagged that there needs to be a standardized withdrawal process for those students who leave school (i.e. confiscating student identification card, return U-Pass, remove from Health Plan).</p>	
<p>SAC 5.20</p>	<p>Items for Decision/Discussion Children's Christmas Party – Brittany Lighthouse</p> <p>Every year the NCSAC hosts a Children's Christmas Party for the Niagara College students with children. The event is free and will be held in The Core at the Welland campus. The day includes lots of fun activities, such as: face painting, cookie decorating, colouring, letters to Santa, hay ride, and more. Children and adults will also be given a pizza lunch. All children will also receive one Christmas gift. This event is scheduled for December 5th from 11:00 a.m. – 1:00 p.m. There are 120 sign-up spots for children ten (10) and younger. The theme for this year is 'Santa's Workshop'.</p> <p>Motion made to approve \$4,200.00 for the Children's Christmas Party on December 5, 2015 allocated from the Global Special Events Global budget.</p> <p>Motioned by: Brittany Lighthouse Secounded by: Nimisha Sumathi</p> <p>Discussion: The deadline to sign children up for the Children's Christmas Party is November 26, 2015. Currently there are 77 children signed up for the Children's Christmas Party.</p> <p>All in Favour, Carried.</p>	
<p>SAC 5.21</p>	<p>Items for Decision/Discussion Staff Christmas Party – Jenn Howarth</p> <p>The Annual Staff Christmas party will take place in The Core on the same evening that our Children's Christmas Party happens. It is a party for all full time staff, student centre staff and Board to enjoy an evening together which includes dinner, and entertainment. Upon registration you are required to pay \$20 for a guest.</p> <p>Motion to approve purchase of promotional items for the Staff Christmas Party from the Promotional Expense budget at a cost not to exceed \$600.</p> <p>Motioned by: Shane Malcolm Secounded by: Jamie-Lynn Gillingham</p> <p>All in Favour, Carried.</p> <p>Motion to approve expenses for the Staff Christmas Party from the Global Special Events budget at a cost not to exceed \$1,825.</p> <p>Motioned by: Brittany Lighthouse Secounded by: Ryan Huckla</p> <p>Discussion: Jenn asked the Board to RSVP by next Friday.</p>	

	All in Favour, Carried.	
SAC 5.22	<p>Items for Decision/Discussion</p> <p>Remembrance Day Donation – Karen Marasco</p> <p>Every year from the last Friday in October to Remembrance Day, the Legion conducts the Poppy Campaign. Canadians have donated money to support the services we provide to veterans and their families. The donation we make today will go towards the Poppy Fund at the Royal Canadian Legion.</p> <p>Motion to approve a \$200.00 donation to the Poppy Fund at the Royal Canadian Legion for Remembrance Day split evenly between the Welland Royal Canadian Legion Poppy Fund Branch #4, and the Niagara-on-the-Lake Royal Canadian Legion Poppy Fund Branch #124 allocated from the SAC Cares Donation budget.</p> <p>Motioned by: Shane Malcolm Seconded by: Matt Cowell</p> <p>All in Favour, Carried.</p>	
SAC 5.23	<p>Items for Decision/Discussion</p> <p>New Business</p> <p>Rise & Shine Donation – Shane Malcolm</p> <p>The Niagara College Retirees Association donated \$250.00 to the Rise & Shine Breakfast Program. In addition, members from the Association have asked if they can volunteer at the breakfast program and serve students. Finally, the Niagara College Retirees Association will be holding a luncheon on December 9, 2015 and have asked the attendees to donate non-perishable food items that will be donated to the NCSAC Food Bank.</p> <p>NCSAC YouTube Star Search – Shane Malcolm</p> <p>Shane would like to launch a NCSAC YouTube Star Search to find a charismatic and dynamic student personality to be the face of a NCSAC YouTube channel. This students would deliver various SAC initiatives and post a vlog every other week. This student has to be engaging, and make students want to tune into the channel. To find this YouTube personality, NCSAC will have an on-line contest based on 3-5 minutes video submission. Shane and Adam will be working with Shelley Panetta, Niagara College Marketing and Communications Manager and Dorita Pentesco, Niagara College Director of Marketing and Communications to review the applicants and narrow it down to the top three. The top three candidates will be posted on-line. Niagara College students will be asked to vote on who they would like to become the NCSAC YouTube Star. The successful candidate will be paid per video; compensation will coming from Niagara College. Shane believes that this project is a great partnership to have with the College. All information will go out December 4, 2015 – December 7, 2015. Students will be able to work on their submission over the Christmas break. The deadline to submit their video will be in January, with the first official NCSAC YouTube video to be posted sometime in January. SAC members are not permitted to enter the contest.</p> <p>By consensus it was agreed that NCSAC will hold a ‘NCSAC YouTube Star Search’ contest.</p> <p>Director of Student and Community Relations (Welland) Update – Shane Malcolm</p> <p>Morgan Yeates, Director of Student and Community Relations at the Welland campus, has recently resigned from his position at the NCSAC. Shane explained that in this situation, any Director on the Welland council have the opportunity of stepping into this role. If no one is interested, this position will be opened up to Niagara College students. In the event that a Welland council member would like to take over the Student and Community Relations role, their past position will be opened up to the Niagara College students. Shane said that the Welland council has until tomorrow, Tuesday November 17, 2015 at noon to decide. At 1:00pm if Shane has not heard from anyone, the job will be posted. NCSAC volunteers will be given priority. It is the hope that this person will be hired before the end of the term so they can attend the January Retreat.</p>	

	<p>Health Plan RFP – Karen Marasco Jenn and Karen will be meeting on November 12, 2015 to review the final bids for the Health Plan RFP. Next week, a review committee will sit down and listen to presentation from the contenders. Karen urged the Board to attend the presentations and provide their input. Jenn will take a look at the Director’s schedules who are interested in partaking in this process and set up an appointment.</p> <p>Scholarship Update – Karen Marasco Karen recently met with Helen Armstrong, NC Foundation, and AliceMary and finalized the Scholarships for the 2016-2017 academic year. Karen explained that the Student Priority Fund is an account where the money goes towards the endowment, with the interest going towards funding the scholarships. Helen brought up the point that International students do not contribute to this fund, and questioned if they should be eligible to receive a scholarship. Karen stated that she didn’t believe this should be an issue. There are two Volunteer of the Year awards (one for Welland campus, and one for Niagara-on-the-Lake campus) which will be open to both domestic and international students. The scholarship applications will be open soon and will close at the end of January. The International department will choose the recipient of the International bursary. The entrance scholarship will be awarded to a new student, decided by Niagara College. The Volunteer of the Year award will be chosen by the Director of Goodwill for their respective campus.</p> <p>By consensus it was agreed that International Students will be permitted to accept a NCSAC Scholarships regardless of not paying into the Student Priority Fund.</p> <p>Police Foundation Trip – Samantha Cianchino Samantha told to the Board that she was approached by a group of students in the Police Foundations program to give a monetary donation to help fund a class trip. Jenn explained that NCSAC does not make donations to specific programs as it sets a precedence. However Jenn will work with Samantha to come up with an in-kind donation for these students.</p> <p>NC Bowls – Adam Maiolo Niagara College partners with the Big Brothers Big Sisters St. Catharines/Thorold branch to put on an annual joint-event entitled ‘NC Bowls’. This event will take place on February 11, 2015 at Parkway Lanes in St. Catharines. Adam has been working with Fred to work out the details. The theme this year is ‘I Bleed Blue’. All Board members are encouraged to put in a team and help fundraise. The goal this year is \$5,000.00.</p>	
<p>SAC 5.24</p>	<p>Items for Decision/Discussion Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • By-laws/Constitution – Jenn Howarth • January Orientation – Shane Malcolm • January Retreat – Shane Malcolm • Hierarchy of Legislation – Jenn Howarth • Niagara Falls Director of Student Affairs – Shane Malcolm 	
<p>SAC 5.25</p>	<p>Items for Decision/Discussion Next Meeting</p> <p>The next meeting is to be held on December 7, 2015 at the Niagara-on-the-Lake campus at 7:00 p.m. Room: W212.</p>	

There being no other business, the meeting was adjourned at 9:22 p.m.

Approved:

Shane Malcolm
President