

**AGENDA**  
**Board of Directors Meeting**  
February 23, 2017; 7:00 p.m.  
Niagara-on-the-Lake Campus  
Ventures Training Room, W212

**Chairperson:** Chris Williams

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|-----------------------------|-------|
| 1. Declaration of Conflicts | 1 min |
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**Items for Approval**

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|--|--------|
| 2. Approval of Agenda  | 1 min  |
| 3. Approval of Motions   | 1 min  |
| 4. Approval of Previous Meeting Minutes – January 26, 2017               | 2 min  |
| 5. Approval of Presidential Selection Meeting Minutes – January 26, 2017 | 2 min  |
| 6. Approval of Annual General Meeting Minutes – January 19, 2017         | 2 min  |
| 7. Bills & Income Statements – Karen Marasco                             | 2 min  |
| 8. President Report – AliceMary Nakiwala                                 | 10 min |
| 9. Verbal Campus Update – Fred Donkor/Ryan Huckla                        | 5 min  |

**Action Items**

**Point of Interest Items**

- |   |        |
|---|--------|
| 10. Executive Director’s Report – Steve Kosh            | 5 min  |
| 11. Budget Process – Steve Kosh                         | 15 min |
| 12. Student Life App Renewal – Steve Kosh               | 10 min |
| 13. Niagara College Strategic Plan – AliceMary Nakiwala | 10 min |
| 14. CSA Update – AliceMary Nakiwala                     | 5 min  |
| 15. CSA Membership – Ryan Huckla                        | 5 min  |
| 16. Global Pub Night Update – Ryan Huckla/Vineet Bhatia | 5 min  |
| 17. Sustainability Fund – Ryan Krafft                   | 5 min  |

**Items for Decision/Discussion**

- |  |       |
|--|-------|
| 18. Make A Wish Foundation Donation – Ryan Huckla                    | 5 min |
| 19. Niagara Falls Humane Society Cat Adoption Donation – Ryan Krafft | 5 min |
| 20. Agenda Items for Next Meeting                                    | 2 min |
| 21. Next Meeting   | 2 min |

Welland Campus  
100 Niagara College Blvd,  
SA205  
Welland ON L3C 7L3  
Ext. 7659  
Fax: 905-988-4311



Niagara-on-the-Lake Campus  
135 Taylor Road  
SS 4  
Niagara-On-the-Lake ON L0S 1J0  
Ext. 4225  
Fax: 905-988-4311

Tel: 905-735-2211 / 905-641-2252 / 905-374-7454 / 905-563-3254

**Board of Directors Meeting**  
 February 23, 2017; 7:00 p.m.  
 Niagara-on-the-Lake Campus  
 Ventures Training Room, W212

Present: Steve Kosh                      Karen Marasco                      Chris Williams                      Myra Pisano  
 AliceMary Nakiwala                      Fred Donkor                      Jared Dawson-Klein                      David Dominguez  
 Aman Arora                      Vineet Bhatia                      Ryan Huckla                      Jennifer Siman  
 Ryan Krafft

Regrets: Matthew Davies                      Lesley Calvin                      Chelsea Mizzi

Scribe: Heather Storey

This meeting was called to order at 7:00 p.m. and chaired by Chris Williams.

Action Items

<b>SAC 6.1</b>	<b>Declaration of Conflicts</b> The following conflicts were declared:  None.	
<b>SAC 6.2</b>	<b>Items for Approval</b> <b>Approval of Agenda</b>  <b>Motion made to approve the agenda for the February 23, 2017 Board of Directors meeting as submitted.</b>  Motioned by: Vineet Bhatia Seconded by: Ryan Krafft  All in Favour, Carried.	
<b>SAC 6.3</b>	<b>Items for Approval</b> <b>Approval of Motions</b>  <b>Motion made to approve the prepared motions for the February 23, 2017 Board of Directors meeting as submitted.</b>  Motioned by: Jared Dawson-Klein Seconded by: Fred Donkor  All in Favour, Carried.	
<b>SAC 6.4</b>	<b>Items for Approval</b> <b>Approval of Previous Meeting Minutes – January 26, 2017</b>  <b>Motion made to approve the minutes from the January 26, 2017 meeting as submitted.</b>  Motioned by: Fred Donkor Seconded by: Aman Arora  All in Favour, Carried.	
<b>SAC 6.5</b>	<b>Items for Approval</b> <b>Approval of Presidential Selection Minutes – January 26, 2017</b>  <b>Motion made to approve the minutes from the Presidential Selection Meeting on January 26, 2017 meeting as amended.</b>  Motioned by: Ryan Huckla Seconded by: David Dominguez	

	<p>Discussion: It was pointed out that there was a number error in the minutes and also that some wording needed to be changed.</p> <p>In Favour: 6 Opposed: 3</p> <p>Motion Carried.</p>	
<b>SAC 6.6</b>	<p><b>Items for Approval</b> <b>Approval of Annual General Meeting Minutes – January 19, 2017</b></p> <p><b>Motion made to approve the minutes from the Annual General Meeting on January 26, 2017 meeting as submitted.</b></p> <p>Motioned by: Fred Donkor Seconded by: Vineet Bhatia</p> <p>All in Favour, Carried.</p>	
<b>SAC 6.7</b>	<p><b>Items for Approval</b> <b>Bills &amp; Income Statements</b></p> <p><b>Motion made to accept the Bills and Income Statements as submitted.</b></p> <p>Motioned by: Vineet Bhatia Seconded by: Jared Dawson- Klein</p> <p>Discussion: Karen explained that after receiving the January numbers from the College, NCSAC’s income is now \$1.9 million instead of \$1.6 million.</p> <p>All in Favour, Carried.</p>	
<b>SAC 6.8</b>	<p><b>Items for Approval</b> <b>President Report – AliceMary Nakiwala</b></p> <p>The President’s Report was sent to the Board at an earlier date for them to review. AliceMary Nakiwala attended many activities and meetings she has participated in over the past few months.</p> <p><b>Motion made to accept the President’s Report as amended.</b></p> <p>Motioned by: Ryan Krafft Seconded by: David Dominguez</p> <p>Discussion: It was discussed that AliceMary remove the Presidential Vote of Confidence Meeting section from the President Report.</p> <p>All in Favour, Carried.</p>	
<b>SAC 6.9</b>	<p><b>Items for Approval</b> <b>Verbal Campus Update – Fred Donkor/Ryan Huckla</b></p> <p><b>Fred Donkor, Niagara-on-the-Lake Campus</b></p> <p>In the month of February the NOTL team hosted a Pub Night that went very well. In addition, there was a Valentine’s Day event with lots of prize giveaways and the movie ‘The Notebook’ was played in The Armoury. The second Club Fair was planned and had high attendance. In the past month there have been three new clubs sanctioned. The Rise &amp; Shine Breakfast Program continues to run smoothly with many volunteers attending each morning. Upcoming events in March will include a Hot Breakfast for International Women’s Day, Pig Roast event, Pub Night, and a Cash Cube event. In addition, NCSAC hosted the CSA February Conference at the Niagara-on-the-Lake Campus. The Class Rep Program has been going very well with lots of engagement and Fred is currently working on a Class Rep Leadership</p>	

	<p>Award.</p> <p><b>Ryan Huckla, Welland Campus</b></p> <p>The Welland executive team has not sanctioned any new clubs this month; however, Chelsea did reallocate some of the funding for each club. The Welland team was able to raise \$100.00 for the Student Emergency Food Bank from a rose sale event. Jenny also ran a Food Drive on campus and received lots of donations from different departments throughout the College. In addition, a guest speaker, 'According to Josh', came to speak about mental health. There were several students who attended the seminar. So far, the Welland team is working to plan upcoming events in March. The newly elected Director of Social Programming for 2017-2018, Ceren Camoglu, was asked if she would like to fill the vacant role of Director of Social Programming for the remainder of this year's term and she happily accepted.</p>	
<b>SAC 6.10</b>	<p><b>Point of Interest Item</b></p> <p><b>Executive Director's Report – Steve Kosh</b></p> <p>The Executive Director's Report was sent to the Board at an earlier date for them to review. Steve Kosh explained to the Board that he will be submitting an Executive Director's Report on a monthly basis that will include the Manager's Reports.</p>	
<b>SAC 6.11</b>	<p><b>Point of Interest Items</b></p> <p><b>Budget Process – Steve Kosh</b></p> <p>Steve and Karen have been working together on the budget process for the upcoming year. In the past, the budgets were based on expenses from the previous year, however this year, Steve is involving the staff to create their budgets in order to show justification for each budget. The Budget Committee will consist of Fred, AliceMary, Ryan Huckla, Steve, and Karen. Once the Committee finalizes the budgets, it will be brought to the Board of Directors for approval. This new process will help NCSAC keep on track as well better planning for future expenses. Steve expressed his desire to start the budgeting process earlier next year.</p>	Steve Kosh
<b>SAC 6.12</b>	<p><b>Point of Interest Items</b></p> <p><b>Student Life App Renewal - Steve Kosh</b></p> <p>The contract for the NCSAC Student Life App with OOHLALA is up this year, and Steve asked the Board if they were interested in renewing the contract or if they would prefer to let the contract expire. Steve explained that ACL, the student benefits health care provider, has a free App that offers the same capabilities as OOHLALA Student Life App. Steve, Myra, and the Directors of Student Relations discussed letting the contract expire and looked into different options and suggested the marketing department utilize other marketing/communication channels to communicate to the students of Niagara College. A survey was posted on NCSAC social media platforms that asked students what apps they use most; unfortunately, the NCSAC App was rarely mentioned.</p>	
<b>SAC 6.13</b>	<p><b>Point of Interest Items</b></p> <p><b>Niagara College Strategic Plan – AliceMary Nakiwala</b></p> <p>AliceMary attended a Board of Governors meeting alongside Steve, Fred, and Ryan Huckla. She presented on a number of NCSAC initiatives. The Board of Governors approved the Niagara College 2017-2021 Strategic Plan due to the significant changes over the years. The 2017-2018 Ancillary Fees were also approved by the Board of Governors.</p> <p>The Board of Governors Strategic Plan has 4 guiding principles:</p> <ol style="list-style-type: none"> <li>1. Bring culture to the campus and classrooms</li> <li>2. Experiential learning</li> <li>3. Hands on experience</li> <li>4. Technology</li> </ol> <p>Steve stressed the importance of NCSAC aligning our initiatives with the Niagara College Strategic Plan in order to further improve student life at Niagara College.</p>	
<b>SAC 6.14</b>	<p><b>Point of Interest Items</b></p> <p><b>CSA Update – AliceMary Nakiwala</b></p>	

	<p>NCSAC hosted the February CSA Conference at the Niagara-on-the-lake Campus. There were 12 student leaders who attended. The conference focused on advocacy and provided an open forum for the delegates to discuss issues that they are currently facing at their school. Other topics that were discussed included: Transit, International Health Plans, and Indigenous Education. One of the sessions at the conference was called the “Wow Factor”. In this session, schools were asked to make a presentation about what they have done at their school to make a difference; NCSAC won second prize for their presentation on the Yellow Umbrella Project; they were awarded \$250.00 to go towards the NCSAC Student Emergency Food Bank. The May CSA Conference is in Ottawa.</p>	
<b>SAC 6.15</b>	<p><b>Point of Interest Items</b> <b>CSA Membership – Ryan Huckla</b></p> <p>NCSAC membership with the student advocacy group, College Student Alliance (CSA) was discussed. Some of the Directors voiced their questions and concerns regarding the fees that Niagara College students pay and what they get in return. Ryan Huckla explained that CSA is geared towards smaller schools and that there are other advocacy platforms NCSAC could utilize. Steve encouraged the Board of Directors to reach out to CSA to attend the March Board of Directors meeting to discuss their concerns surrounding membership.</p>	Ryan Huckla
<b>SAC 6.16</b>	<p><b>Point of Interest Items</b> <b>Global Pub Night Update – Ryan Huckla/Vineet Bhatia</b></p> <p>Since the departure of Cameron, Ryan Huckla has been temporarily filling in as the Director of Social Programming. Together, Vineet and Ryan Huckla have been working to plan a final Pub Night of the year on March 30, 2017 hosted by both Welland and Niagara-on-the-Lake. The Pub Night will take place in The Core at the Welland Campus. Each Campus has budgeted \$4000.00 towards planning the event. Vineet and Ryan Huckla are still deciding on a theme.</p>	
<b>SAC 6.17</b>	<p><b>Point of Interest Items</b> <b>Sustainability Fund – Ryan Krafft</b></p> <p>Ryan Krafft had a conversation with the Mohawk Student Association (MSA) regarding their Sustainability Initiative Fund (SIF) which has been very successful. MSA students pay a SIF fee of \$5.00 that goes towards student projects on campus to improve environment sustainability. The SIF has funded many student projects including a ‘Living Green wall’ in the library, a composting program, and many more. Ryan Huckla spoke with the department of Sustainability at both campuses who are supportive.</p> <p>By consensus it was agreed that Ryan Krafft will investigate implementing a Sustainability Initiative Fund at Niagara College.</p>	Ryan Krafft
<b>SAC 6.18</b>	<p><b>Items for Decision/Discussion</b> <b>Make a Wish Foundation Donation – Ryan Huckla</b></p> <p>This year NCSAC has invited Canadian Garrison 501<sup>st</sup> Legion to host the NC Fan Expo on Wednesday, March 8, 2017. This group goes not accept payment, however they do encourage individuals to donate to a charity of their choice. The charity that the 501st Legion has chosen is the Make a Wish Foundation.</p> <p><b>Motion to approve \$500.00 for the Make a Wish Foundation allocated from the SAC Cares Donations budget.</b></p> <p>Motioned by: Ryan Huckla Seconded by: David Dominguez</p> <p>All in Favour, Carried.</p>	
<b>SAC 6.19</b>	<p><b>Items for Decision/Discussion</b> <b>Niagara Falls Human Society Cat Adoption Donation – Ryan Krafft</b></p> <p>The Niagara Falls Humane Society Cat Adoption Centre must relocate their facility due to the closing of Niagara Square. During the last several years, this NFHS initiative has helped find forever homes for over 2,000 cats and other small animals.</p>	

	<p><b>Motion to approve \$175.00 for the Niagara Falls Humane Society at Niagara Square Cat Adoption allocated from the SAC Cares Donations budget.</b></p> <p>Motioned by: Ryan Krafft          Seconded by: Vineet Bhatia</p> <p>In Favour: 8          Opposed: 1</p> <p>Motion Carried.</p>	
<b>SAC 6.20</b>	<p><b>Items for Decision/Discussion</b>  <b>Agenda Items for Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Budget Approval – Steve Kosh</li> <li>• Sustainability Fund – Ryan Krafft</li> </ul>	
<b>SAC 6.21</b>	<p><b>Items for Decision/Discussion</b>  <b>Next Meeting</b></p> <p>The next meeting is to be held on March 23, 2017 at the Welland campus at 7:00 p.m. Room: SA208.</p>	

There being no other business, the meeting was adjourned at 8:27 p.m.

Approved:

AliceMary Nakiwala  
 President