



AGENDA
Board of Directors Meeting
August 15 2014; 1:45 p.m.
White Oaks Conference Center
Niagara-on-the-Lake, Ontario

Chairperson: Chris Williams

1. Declaration of Conflicts 1 min

Items for Approval

2. Approval of Agenda 1 min
3. Approval of Previous Meeting Minutes – May 3, 2014 2 min
4. Bills & Income Statements – Karen Marasco 2 min
5. New Business 2 min
6. President Report – Shane Malcolm 10 min
7. Executive Director Report – Jennifer Howarth 5 min

Action Items

Point of Interest Items

8. NC International Mixer – Adam Maiolo 10 min

Items for Decision/Discussion

9. Donation to Jason Rhodes – Shane Malcolm 5 min
10. Furniture for SAC Shack – Shane Malcolm 5 min
11. Club Kit – Shane Malcolm 30 min
12. Promotion Kiosk – Shane Malcolm 10 min
13. New Business 2 min
14. Agenda Items for Next Meeting 2 min
15. Next Meeting 2 min

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Board of Directors Meeting
 August 15 2014; 1:45 p.m.
 White Oaks Conference Center
 Niagara-on-the-Lake, Ontario

Present: Jennifer Howarth Karen Marasco Chris Williams Adam Maiolo
 Myra Pisano Jordan Chaisson Shane Malcolm AliceMary Nakiwala
 Jasmine Olah Charles Burley Jamie-Lynn Gillingham Nick Appelman
 Casey Forgeron Matt Cowell Brittany Lightheart Nimisha Sumathi
 Tanvi Dave Megan Paterson Gabriela Hernandez Maltos

This meeting was called to order at 1:53 p.m. and chaired by Chris Williams.

Action Items

SAC 2.1	Declaration of Conflicts The following conflicts were declared: None.	
SAC 2.2	Items for Approval Approval of Agenda Motion made to approve the agenda for the August 15, 2014 Board of Directors meeting. Motioned by: Charles Burley Seconded by: Matt Cowell All in Favour, Carried.	
SAC 2.3	Items for Approval Approval of Previous Meeting Minutes Motion made to approve the minutes from the May 3, 2014 meeting as amended. Motioned by: Brittany Lightheart Seconded by: Casey Forgeron All in Favour, Carried.	
SAC 2.4	Items for Approval Bills & Income Statements Motion made to accept the Bills and Income Statements as submitted. Motioned by: AliceMary Nakiwala Seconded by: Gabriela Hernandez Maltos Discussion: Karen mentioned that there are some entries that still need to be made; therefore the submitted figures are not up-to-date. There was a question regarding a name that appears on some bills, Karen explained who the recipient was and why they received payment. All in Favour, Carried.	
SAC 2.5	Items for Approval New Business <ul style="list-style-type: none"> • Support Staff – Jennifer Howarth Motion made to approve New Business. Motioned by: Shane Malcolm Seconded by: Jamie-Lynn Gillingham	

	All in Favour, Carried.	
SAC 2.6	<p>Items for Approval President Report – Shane Malcolm</p> <p>The President’s Report was sent to the Board at an earlier date for them to review. Shane Malcolm outlined the many activities and meetings he has participated in, in the past month.</p> <p>Motion made to accept the President’s Report as submitted.</p> <p>Motioned by: Matt Cowell Seconded by: Tanvi Dave</p> <p>Discussion: Shane went further into detail to explain the different activities he’s been involved in as per request by the Board.</p> <p>All in Favour, Carried.</p>	
SAC 2.7	<p>Items for Approval Executive Director Report – Jennifer Howarth</p> <p>The Executive Director’s Report was sent to the Board at an earlier date for them to review. Jennifer Howarth explained to the board that she will be presenting an Executive Director’s Report every three months, giving updates quarterly.</p>	
SAC 2.8	<p>Point of Interest Items NC International Mixer – Adam Maiolo</p> <p>Adam met with Tatiana Young to discuss the NC International Mixer that will take place on September 10th from 6:00 p.m. – 9:00 p.m. in The Core, Welland Campus. This event will promote interactions between International students and domestic students. This event will be an effort with participation from different departments, International, NCSAC, and the Centre for Student Engagement and Leadership in hopes of making a welcoming and inviting environment for all students. This will be a no alcohol event, students will be invited to take part in karaoke, and there will be a ballot box for door prizes. All students are welcome to volunteer to help out at the event. The International Department has asked for SAC to make a financial contribution which will be discussed with the Directors of Student and Community Relations at a later date.</p>	
SAC 2.9	<p>Items for Decision/Discussion Donation to Jason Rhodes – Shane Malcolm</p> <p>Jason Rhodes is an 18 year old Niagara College student who is in the Police Foundations program residing in Niagara Falls. This past May he began his bike coast-to-coast bike ride. He began out west and is touring Canada and heading east. His goal is to raise money and awareness for Well Springs Niagara, which provides free social, emotional, psychological, informational and spiritual support to individuals living with cancer, their families and close supporters. Shane took this story to the Board Governors back in June and several people donated. SAC also had a loonie drive for different departments to donate loose change to help raise money for Jason Rhodes.</p> <p>Motion made to donate \$402.25 combined with contributions from the loonie drive of \$97.75 for a total of \$500.00 to Well Springs Niagara allocated from the SAC Cares Donation budget.</p> <p>Motioned by: Casey Forgeron Seconded by: Charles Burley</p> <p>All in Favour, Carried.</p>	
SAC 2.10	<p>Items for Decision/Discussion Furniture for SAC Shack – Shane Malcolm</p>	

	<p>Shane explained that the funds that were approved at the April 10th Board of Director’s Meeting for the SAC Shack at the Niagara-on-the-Lake campus were insufficient. After purchasing a new Point of Sale (POS) system and construction costs, additional funds need to be requested in order to purchase lounge furniture for the space. Shane explained that there will be three sofas, eight arm chairs, and two to three coffee tables purchased to furnish the space at the Niagara-on-the-Lake location.</p> <p>Motion made to allocate \$13,000.00 to purchase furniture for the SAC Shack at the Niagara-on-the-Lake campus from SAC’s surplus funds.</p> <p>Motioned by: Shane Malcolm Seconded by: Jamie-Lynn Gillingham</p> <p>All in Favour, Carried.</p>	
SAC 2.11	<p>Items for Decision/Discussion Club Kit – Shane Malcolm</p> <p>Shane provided an overview of the changes that were made for the 2014-2015 Club Kit. He explained to the Directors the rationale behind revamping the Club Kit. Shane welcomed all feedback from the Board.</p> <p>Motion made to approve the Club Kit in premise with the understanding that there are further edits to be made.</p> <p>Motioned by: Shane Malcolm Seconded by: Matt Cowell</p> <p>All in Favour, Carried.</p>	
SAC 2.12	<p>Items for Decision/Discussion Promotion Kiosk – Shane Malcolm</p> <p>The promotional kiosk is a booth that will be primarily used by the Directors of Communications, but would be welcomed to be used by any SAC director. Shane explained that there will be one promotional kiosk at the Welland campus, and another one at the Niagara-on-the-Lake campus. These kiosks would have the ability to have SAC branding on them, and act as a standing station to promote all SAC services, events, campaigns and advocacy.</p> <p>Motion made to approve \$4,000.00 for the Promotional Kiosks allocated from the Capital Expenditures budget.</p> <p>Motioned by: Shane Malcolm Seconded by: Charles Burley</p> <p>All in Favour, Carried.</p>	
SAC 2.13	<p>Items for Decision/Discussion New Business</p> <p>Support Staff – Jenn Howarth The College Employer Council and the Ontario Public Service Employees Union’s support staff have reached a tentative agreement pending ratification. This tentative agreement has a 4 year term.</p>	
SAC 2.14	<p>Items for Decision/Discussion Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • KPMG – Karen Marasco • Capital Vision Update – Shane Malcolm 	
SAC 2.15	<p>Items for Decision/Discussion Next Meeting</p> <p>TBA.</p>	

There being no other business, the meeting was adjourned at 3:04 p.m.

Approved:

Shane Malcolm
President