

AGENDA
Board of Directors Meeting
April 4 2016; 7:00 p.m.
Niagara-on-the-Lake Campus
Ventures Training Room, W212

Chairperson: Chris Williams

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| 1. Declaration of Conflicts | 1 min |
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Items for Approval

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| 2. Approval of Agenda | 1 min |
| 3. Approval of Motions | 1 min |
| 4. Approval of Previous Meeting Minutes – March 7, 2016 | 2 min |
| 5. Bills & Income Statements – Karen Marasco | 2 min |
| 6. New Business | 2 min |
| 7. President Report – Shane Malcolm | 10 min |
| 8. Verbal Campus Updates – AliceMary Nakiwala, Matt Cowell & Alvin Mutagubya | 5 min |

Action Items

Point of Interest Items

- | | |
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| 9. Executive Director Report – Jenn Howarth | 5 min |
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Items for Decision/Discussion

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| 10. 2016-2017 Board of Directors – Jenn Howarth | 5 min |
| 11. Elections Report – Jenn Howarth | 10 min |
| 12. Capital Vision – SAC Pledge Review (NOTL Gym) – Jenn Howarth/Shane Malcolm | 15 min |
| 13. KPI Agreement – AliceMary Nakiwala | 5 min |
| 14. New Business | 2 min |
| 15. Agenda Items for Next Meeting | 2 min |
| 16. Next Meeting | 2 min |

Board of Directors Meeting
 April 4 2016; 7:00 p.m.
 Niagara-on-the-Lake Campus
 Ventures Training Room, W212

Present: Jenn Howarth Marcus Herrod Chris Williams Adam Maiolo
 Myra Pisano Jennifer Olm Vince Malvaso Lesley Calvin
 Shane Malcolm AliceMary Nakiwala Alex Sobschak Ryan Huckla
 Ryan Krafft Samantha Cianchino Brittany Lightheart Nimisha Sumathi
 Matt Cowell Fred Donkor Matt Burnip Alvin Mutagubya

Regrets: Jamie-Lynn Gillingham Karen Marasco

Scribe: Heather Storey

This meeting was called to order at 7:03 p.m. and chaired by Chris Williams.

Action Items

SAC 10.1	Declaration of Conflicts The following conflicts were declared: None.	
SAC 10.2	Items for Approval Approval of Agenda Motion made to approve the agenda for the April 4, 2016 Board of Directors meeting as submitted. Motioned by: Samantha Cianchino Seconded by: Fred Donkor All in Favour, Carried.	
SAC 10.3	Items for Approval Approval of Motions Motion made to approve the prepared motions for the April 4, 2016 Board of Directors meeting as submitted. Motioned by: Nimisha Sumathi Seconded by: Ryan Krafft All in Favour, Carried.	
SAC 10.4	Items for Approval Approval of Previous Meeting Minutes – March 7, 2016 Motion made to approve the minutes from the March 7, 2016 meeting as submitted. Motioned by: Alex Sobschak Seconded by: Matt Cowell Discussion: It was brought up that there is a spelling error in the list of candidates that needs to be corrected. All in Favour, Carried.	
SAC 10.5	Items for Approval Bills & Income Statements Motion made to accept the Bills and Income Statements as submitted.	

	<p>Motioned by: Ryan Krafft Seconded by: Fred Donkor</p> <p>All in Favour, Carried.</p>	
SAC 10.6	<p>Items for Approval New Business</p> <ul style="list-style-type: none"> • Colouring Books – Ryan Krafft • Celebratory Open House – Jennifer Howarth • Student CarShare Final Update – Fred Donkor <p>Motion made to approve New Business.</p> <p>Motioned by: Alvin Mutagubya Seconded by: Samantha Cianchino</p> <p>All in Favour, Carried.</p>	
SAC 10.7	<p>Items for Approval President Report – Shane Malcolm</p> <p>The President’s Report was sent to the Board at an earlier date for them to review. Shane Malcolm outlined the many activities and meetings he has participated in over the past month.</p> <p>Motion made to accept the President’s Report as submitted.</p> <p>Motioned by: Ryan Huckla Seconded by: Brittany Lightheart</p> <p>Discussion: Shane brought up some recent news that was not included in his Presidents Report. It was announced that Ted Bartlet, the CEO/General Manager of CSA is retiring after 11 years with CSA. He will remain employed with the CSA until the middle of summer. CSA will start the process of hiring a replacement in May and the position will hopefully be filled by August. Shane recently had a meeting with the new Human Resources (HR) Director Winnie Linker. Winnie wanted to discuss the relationship between NCSAC and Niagara College and wanted NCSAC’s insight regarding student services. She is currently working on a new HR strategy regarding customer service and discussed the different levels of student experience at Niagara College. Shane will be meeting again with Winnie along with AliceMary to further discuss the subject. Shane announced that the three-year STEC Agreement has been approved. The Niagara Falls Student Affairs position interviews will start April 11, 2016 and Shane, AliceMary and Alvin will be conducting the interviews. Alvin will work with the successful candidate and help with their transition into the role. The Niagara Falls Campus will be having an End of the Year Bash on April 22, 2016; this will be similar to a Pub Night/Dance Party and will feature a DJ and food. Shane will be working with Jenny, Alvin, Natalee Tokar and the rest of the Niagara Falls team to plan the event. All Board Members are encouraged to attend. Shane will be attending the Ontario Undergraduates Youth Alliance partner’s dinner in Toronto on April 5, 2016. Later on this week Shane will be sending out the CSA International Student Postsecondary Strategy framework that CSA has been working on for those who are interested in reading about their direction.</p> <p>All in Favour, Carried.</p>	
SAC 10.8	<p>Items for Approval Campus Update – AliceMary Nakiwala/Matt Cowell/Alvin Mutagubya</p> <p>AliceMary Nakiwala, Executive Vice President, Welland Campus</p> <p>AliceMary and the Welland SAC Team have held quite a few successful events since the last Board Meeting including: Ryan Huckla’s Trivia Night, the Pig Roast Pub Night, the Niagara College Open House, the Children’s Spring Party and Ryan and NC Fan Expo. The Fan Expo featured a Smash Brother’s Tournament and other video games that raised \$250 for the Food Bank. Ryan Krafft organized a Fitness Awareness Panel where some of his professors talked to students about health and fitness. Jamie-Lynn</p>	

	<p>sanctioned a club that had available funds remaining at the last Welland Executive Meeting and has worked with the clubs to ensure all receipts were submitted before the deadline. The Rise & Shine Breakfast Program continues to bring in a great amount of students and Samantha Cianchino's Niagara's Got Art Event was a big success and raised \$950 for the Food Bank. Since the last Board Meeting, AliceMary has spent time shadowing Shane and Jenn to help with her transition to the Presidents role. She has also attending a number of events and meetings including: two STEC meetings, the last Niagara Falls Executive Meeting, a Capital Vision meeting, a Transportation Steering Committee meeting, the International Roundtable event in Toronto, the CSA President Workshop in Toronto and the Cardboard House in Welland for the Homeless Awareness Campaign.</p> <p>Matt Cowell, Executive Vice President, Niagara-on-the-Lake Campus Matt Cowell and the rest of the Niagara-on-the-Lake SAC team have been very busy since the last Board Meeting. Team members were greatly involved in promoting and attending the E-Week events including the Next Niagara Social. All Directors attended the Niagara College Open House on April 2, 2016 and helped promote SAC initiatives including The Shack coffee and The Armoury. Fred Donkor has been busy with recruiting students for the Blood Drive; free transportation has been arranged with Canadian Blood Services to help students get to the clinic to donate their blood. Marcus has been focusing on promoting his Mario Kart tournament, the Birds of Prey exhibit and the Bioblitz event. Directors are also currently preparing for the upcoming Karaoke Night and Seafood Gala.</p> <p>Alvin Mutagubya, Director of Student Affairs, Niagara Falls Campus Since the last Board Meeting, Alvin has held a Ping Pong Tournament, a Job Fair and some Monday Movie Nights. Alvin has decided that he would like to hold music nights instead of movie nights. He is currently planning an "End of the Year" bash and he continues to plan for the Bike Sharing Program.</p>	
<p>SAC 10.9</p>	<p>Point of Interest Items Executive Directors Report – Jenn Howarth</p> <p>The Executive Director's Report was sent to the Board at an earlier date for them to review. Jenn Howarth explained to the board that she will be presenting an Executive Director's Report monthly.</p>	
<p>SAC 10.10</p>	<p>Items for Decision/Discussion 2016-2017 Board of Directors – Jenn Howarth</p> <p><u>2016-2017 Board of Directors</u> AliceMary Nakiwala - President Ryan Huckla – Executive Vice President (WC) Fred Donkor – Executive Vice President (NOTL) Jennifer Siman – Director of Goodwill (WC) Aman Arora – Director of Goodwill (NOTL) Cameron MacDonald – Director of Social Programming (WC) Vineet Bhatia – Director of Social Programming (NOTL) Ryan Krafft – Director of Student Relations (WC) Jared Dawson-Klein – Director of Student Relations (NOTL) Chelsea Mizzi – Director of Clubs (WC) David Dominguez – Director of Clubs (NOTL)</p> <p>Motion to approve the following as the 2016-2017 Board of Directors.</p> <p>Motioned by: Nimisha Sumathi Seconded by: Alex Sobschak</p> <p>All in Favour, Carried.</p>	

<p>SAC 10.11</p>	<p>Items for Decision/Discussion Elections Report – Jenn Howarth</p> <p>Motion to accept the recommendations in the 2016 Elections Report as presented.</p> <p>Motioned by: Fred Donkor Seconded by: Samantha Cianchino</p> <p>Discussion: Jenn explained to the Board that the maximum spending amount for all candidates to spend on their campaign will change. Candidates would not be able to spend more than the maximum, even if balance is coming out of their own pockets. Therefore no candidates will have an unfair advantage. Board Members will not be able to endorse candidates in any way. Some of the challenges will need to be addressed and added to the By-Laws, unfortunately, that won't take effect until May 2017. However, Election Kits and Presidential Election Kits will be changed. Because there were two different voting portals, problems were had with changing passwords in order to use both portals. AliceMary brought up the possibility of maybe bringing back polling stations and have computers or iPads available for students to use; there would be students hired to be Polling Clerks who would answer questions, monitor the polling stations and encourage students passing by to take the time to vote. Moving forward, students will be hired to be the CRO/DRO and they will be able to add that experience to their CCR. The exact Job Description, process and parameters for that position have not been defined. Jenn welcomed further feedback to come via email.</p> <p>All in Favour, Carried.</p>	
<p>SAC 10.12</p>	<p>Items for Decision/Discussion Capital Vision – SAC Pledge Review (NOTL Gym) – Jenn Howarth/Shane Malcolm</p> <p>The institution provided the Board with two scenarios that would make building a gym at the Niagara-on-the-Lake campus possible.</p> <p>The Board discussed the following:</p> <ol style="list-style-type: none"> 1. Does NCSAC want to approve SAC Pledge to build a gym at the Niagara-on-the-Lake Campus. 2. Scenario A) Extend the term of the current agreement to 2036-2037. 3. Scenario B) Increase annual fee by 8% per year. Term remains to 2033-2034. <p>There was a robust conversation which discussed each scenario in detail.</p> <p>Motion to approve SAC Pledge for NOTL Gym.</p> <p>Motioned by: Ryan Krafft Seconded by: Brittany Lightheart</p> <p>All in Favour, Carried.</p> <p>Motion to extend the term of the agreement to 2036 – 2037.</p> <p>Motioned by: Fred Donkor Seconded by: Nimisha Sumathi</p> <p>In Favour: 9 Opposed: 4</p> <p>Motion Carried.</p>	
<p>SAC 10.13</p>	<p>Items for Decision/Discussion Key Performance Indicators (KPI) Agreement – AliceMary Nakiwala</p> <p>Jenn and AliceMary sat down today to discuss the KPI Agreement and talked about whether SAC is</p>	<p>Jenn Howarth</p>

	<p>getting enough information regarding the KPI Surveys. SAC has two questions featured on the survey and there were concerns with vagueness from the first question. They looked into the possibility of focusing on specific purpose for survey (ex. health plan, transit). AliceMary would like to talk with Adam regarding having SAC specific surveys through our the NCSAC App. Jenn would like to see what the college-specific questions are and see if there are any gaps. Jenn stated that SAC questions on the KPI typically only refer to the student centre. It is difficult to form questions that apply to all students since health plan applies to domestic students only and not all students take advantage of the U-Pass and transit. Concerns were raised about students not answering questions properly due to personal opinions, for example not liking the transit system would affect their view of the U-Pass initiative. Other Student Administrative Councils at different schools have only one question featured on their surveys usually regarding their student centre. Jenn will work with AliceMary and Shane to craft different questions and send out to the board via email. It was suggested that the President and Jenn should reach out and ask for results of past KPI Surveys first and then craft questions that will be forwarded to the Board of Directors.</p>	
<p>SAC 10.14</p>	<p>Items for Decision/Discussion New Business</p> <p>Colouring Books – Ryan Krafft Ryan has been working with a student to create colouring books. The colouring books are available for purchase for \$5.00. All of the art featured in the books have been done by Niagara College students and half of the colouring book proceeds will go to Food Bank. The other half of funds will go to a charity. The Directors were encouraged to talk to other students and their professors about buying colouring books to support the Food Bank. It was suggested that the colouring books should be promoted as a good stress relieving activity during exams. Jenn recommended asking Senior Vice Presidents to sponsor and purchase in bulk to hand out to students during exams. Some marketing will have to be done to help promote the books.</p> <p>Celebratory Open House – Jennifer Howarth To recognize and celebrate the success of the 2015-2016 Board of Directors, a celebratory open house will be held on Tuesday, April 26, 2016.</p> <p>Student CarShare Final Update – Fred Donkor The Student CarShare Company is no longer in business. Fred is going to contact ZipCar to discuss opportunities.</p>	
<p>SAC 10.15</p>	<p>Items for Decision/Discussion Agenda Items for Next Meeting</p> <p>None.</p>	
<p>SAC 10.16</p>	<p>Items for Decision/Discussion Next Meeting</p> <p>None.</p>	

There being no other business, the meeting was adjourned at 8:40 p.m.

Approved:

Shane Malcolm
President